



MAINTAINANCE CONTARCT AGREEMENT

THIS AGREEMENT IS EXICUTED THIS DAY FROM 1ST APRIL 2022 TO 31ST MARCH 2023
BETWEEN

AAER'S ASIAN COLLEGE OF SCIENCE AND COMMERCE DHAYRI PUNE 411041
(HERE INAFTER CALLED PARTY)

ON ONE PART AND **M/S VEDH INFOTECH** HAVING ITS OFFICE AT B-2, GANESH VIHAR,
BIBWEWADI , PUNE - 37 (HERE INAFTER CALLED CONTRACTOR) ON THE OTHER PART
WHERE AS PARTY IS DESIROUS OF APPOINTING AN AGENCY TO DO THE MAINTAINANCE
WORK OF ITS PCS AND ACCESSORIES AS PER ANNEXURE 'A' FOR ITS PUNE OFFICE AS PER
RATES, TERMS AND CONDITIONS AGREED BETWEEN THE PARTIES AS FOLLOWS:

PARTY
**AAER'S ASIAN COLLEGE OF
SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

A handwritten signature in blue ink, appearing to read "S. Singh", written over a horizontal line.

SIGNATURE WITH SEAL

PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041



CONTRACTOR
**VEDH INFOTECH
PUNE**

A handwritten signature in blue ink, appearing to read "B. V. V.", written over a horizontal line.

SIGNATURE WITH SEAL





1. VALIDITY OF THE AGREEMENT:

THIS AGREEMENT SHALL REMAIN VALID FOR THE PERIOD FROM 1ST APRIL 2022 TO 31ST MARCH 2023

2. TERMINATION:

THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY OR CONTRACTOR BY GIVING ONE MONTHS NOTICE IN WRITING.

3. PERIOD OF MAINTENANCE AVAILABILITY :

THE MAINTENANCE SERVICES SHALL BE RENDERED BY THE CONTRACTOR DURING THE WORKING HOURS (10.30 A.M TO 5.30 P.M) ON ALL WORKING DAYS.

4. CHARGES:

DURING AMC PERIOD ONLY SERVICE WILL BE PROVIDE. REPLACEMENT OF VARIOUS PARTS, PARTY SHALL PAY THE CHARGES TO CONTRACTOR.

5. PREVENTIVE MAINTENANCE :

PREVENTIVE MAINTENANCE TO BE CARRIED OUT FOR ALL PCs AND PRINTERS ONCE IN A 3 MONTHS.

A PREVENTIVE MAINTANACE GENERAL VISIT WILL BE ATTENDED BY US EVERY MONTH AFTER THE DISSUCUTION WITH PARTY,

6. FORCE MAJEURE :

NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR DELAY IN OR FAILURE IN THEIR RESPECTIVE OBLIGATIONS DUE TO THE CAUSES, CONTINGENCIES OR CIRCUMTANCES BEYOND THEIR REASONABLE CONTROL SUCH AS:- NATURAL CALAMITIE SUCH AS WEATHER CONDITIONS,FLOODS,DRAUGHTS,EARTHQUAKES AND POWER FLUCTUATION PROBLEMS.

7. IN CASE OF SERIOUS BREAKDOWN OF THE SYSTEM IT WILL NOT POSSIBLE TO REPLACE/REPAIR AT FIELD BUT IT CAN BE REPAIRED FROM OUR REPAIR CENTRE AND AGAIN WILL FIX IT BACK.

8.CHANGE OF LOCATION :

THE SYSTEMS SHALL NOT BE GENERALLY RELOCATED WITHOUT ADVISING THE CONTRACTOR WHILE THE MAINTENANCE CONTRACT WOULD BE IN FORCE.

ON BEHALF OF:

**AAER'S ASIAN COLLEGE OF
SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

SIGNED

[Signature]
PRINCIPAL

AAER'S Asian College of
NAME Science & Commerce
Dhayari, Pune-411 041



VEDH INFOTECH

SIGNED

[Signature]



NAME

B - 2, Ganesh Vihar, Near Canara Bank, Bibwewadi, Pune 411037. Cell : 8421059105



Anexure A

<i>S.No.</i>	<i>Specification Of Item</i>	<i>Rate</i>	<i>QTY.</i>	<i>Amount</i>
01.	COMPUTER/LAPTOP	2,500/-	122	3,05,000/-
02.	PRINTERS	1,400/-	17	23,800/-
Total:-				3,28,800/-

B. V. D. S.
A circular purple seal with the text "VEDH INFOTECH" around the top and "VEDH INFOTECH" around the bottom. In the center is a stylized 'V' logo.

S. Singh
PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhavari, Pune-411 041



R. S. S.
Co-Ordinator
Internal Quality Assurance Cell
AAER'S Asian College of Science & Commerce



MAINTAINANCE CONTARCT AGREEMENT

THIS AGREEMENT IS EXICUTED THIS DAY FROM 1st APRIL 2020 TO 31ST MARCH 2021
BETWEEN

AAER'S ASIAN COLLEGE OF SCIENCE AND COMMERCE DHAYRI PUNE 411041
(HERE INAFTER CALLED PARTY)

ON ONE PART AND **M/S VEDH INFOTECH** HAVING ITS OFFICE AT B-2, GANESH VIHAR,
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PARTY
**AAER'S ASIAN COLLEGE OF
SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

A handwritten signature in blue ink, appearing to read "S. G. Gade", is written over a circular purple stamp.

SIGNATURE WITH SEAL



PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041

CONTRACTOR
**VEDH INFOTECH
PUNE**

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ON BEHALF OF:

**AAER'S ASIAN COLLEGE OF
SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

SIGNED

PRINCIPAL

NAME **AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041**



VEDH INFOTECH

SIGNED



NAME

B - 2, Ganesh Vihar, Near Canara Bank, Bibwewadi, Pune 411037. Cell : 8421059105



Anexure A

<i>S.No.</i>	<i>Specification Of Item</i>	<i>Rate</i>	<i>QTY.</i>	<i>Amount</i>
01.	COMPUTER/LAPTOP	2,000/-	75	1,50,000/-
02.	PRINTERS	1,200/-	10	12,000/-

Total:- 1,62,000/-




PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041



Co-Ordinator
Internal Quality Assurance Cell
AAER'S Asian College of Science & Commerce



MAINTAINANCE CONTARCT AGREEMENT

THIS AGREEMENT IS EXICUTED THIS DAY FROM 1st APRIL 2018 TO 31ST MARCH 2019
BETWEEN


AAER'S ASIAN COLLEGE OF SCIENCE AND COMMERCE DHAYRI PUNE 411041
(HERE INAFTER CALLED PARTY)

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SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

CONTRACTOR
**VEDH INFOTECH
PUNE**




SIGNATURE WITH SEAL

PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041



SIGNATURE WITH SEAL

B - 2, Ganesh Vihar, Near Canara Bank, Bibwewadi, Pune 411037. Cell : 8421059105



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SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

VEDH INFOTECH

SIGNED
[Signature]
PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041



SIGNED



NAME

B - 2, Ganesh Vihar, Near Canara Bank, Bibwewadi, Pune 411037. Cell : 8421059105



Anexure A

S.No.	Specification Of Item	Rate	QTY.	Amount
01.	COMPUTER/LAPTOP	1,500/-	55	82,500/-
02.	PRINTERS	1,000/-	06	06,000/-
Total:-				88,500/-



upadhyay
PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dharyani, Pune-411 041



Gujjar
Co-Ordinator
Internal Quality Assurance Cell
AAER'S Asian College of Science & Commerce



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**AAER'S ASIAN COLLEGE OF
SCIENCE AND COMMERCE
DHAYRI, PUNE-411041**

A handwritten signature in blue ink, appearing to read "S. K. Kulkarni", written over a circular stamp.

SIGNATURE WITH SEAL



PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041

CONTRACTOR
**VEDH INFOTECH
PUNE**

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ON BEHALF OF:

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DHAYRI, PUNE-411041**

SIGNED

[Signature]
PRINCIPAL

AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041



VEDH INFOTECH

SIGNED

[Signature]



NAME

B - 2, Ganesh Vihar, Near Canara Bank, Bibwewadi, Pune 411037. Cell : 8421059105



Anexure A

<i>S.No.</i>	<i>Specification Of Item</i>	<i>Rate</i>	<i>QTY.</i>	<i>Amount</i>
01.	COMPUTER/LAPTOP	2,200/-	97	2,13,400/-
02.	PRINTERS	1,250/-	14	17,500/-

Total:- 2,30,900/-

B. D. S.
A circular stamp with the text 'VEDH INFOTECH' around the perimeter and a stylized 'V' logo in the center.

A. D. S.
PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041



R. S.
A rectangular stamp with a stylized signature inside.

Co-Ordinator
Internal Quality Assurance Cell
AAER'S Asian College of Science & Commerce



Estd : 2007

AAER's
ASIAN COLLEGE OF SCIENCE & COMMERCE
(Affiliated to Savitribai Phule Pune University & Approved by Govt. of Maharashtra)

ACCREDITED BY NAAC WITH "B+" GRADE and Recognised Under UGC 2(f)

Sr No. 28/15/16, Narhe Dhayri Road, PARI Company Chowk, Dhayari, Pune - 411041.
☎ 020-24690620, 24690610 www.asianacademypune.ac.in Email :asianacademypune@gmail.com
(Non Aided College)

PUPNICS/326/2008
College Code : 878
AISHE CODE : C-41899

SOP on Maintenance of Infrastructure



Introduction

We have created the Maintenance & Utilization of Computers. In the Maintenance we have included physical Facilities, Classrooms, Equipments and Laboratories in the Campuses. This document provides the framework set by college and all the teaching and non-teaching staff has to maintain with responsibility.

1. **Office & Physical Facilities:**

Office work includes maintaining of Files, Folders, Bills of the clients, salary statements. Physical facilities like cleanliness of campus, washrooms, maintenance of daily register for the drinking water outsourced, tankers used, sweepers, security services, day to day requirements should be done on the daily basis. Along with this the office should also maintain the transaction of student's fees, Journals, any applications like Bonafide, LC, Scholarship, etc.

2. **Classrooms & Laboratories:**

After the Lectures and before the college starts all the classrooms should be sanitised. The Classrooms should be cleaned on the daily basis. The Benches should be kept clean and the relevant faculty in the classroom should look that the benches are not scratched or damaged by the students. The Head of the department should supervise all the relevant classrooms and the maintenance and repairing should be done on the priority basis.

The Laboratories should be maintained cleaned and the HOD of relevant Department should supervise and maintain it cleaned. The Laboratory equipments after used should be kept as it was before. The waste should be disposed in the proper way. The Head of the department should have to report the administrator periodically regarding the maintenance work and the requirement of the materials.

3. **Library :**

The Librarian should keep the records of the books in the software and the footfalls of the students and the staff should be recorded in the register. The requirements of the students regarding the books, publications should be reported to the administrator. All the Periodicals, Journals and the E-Resources should be updated and maintained the latest copy.



4. Maintenance of Seminar Halls :

The Seminar Halls should be cleaned on the daily basis. The equipments in the seminar hall should be supervised before the program and maintained by the electrician. It should be utilised for the academic Programs, Meetings, workshop as per the capacity of the seminar hall. All the instruments should be handled by the experts and be placed as it is after the used.

5. Maintenance of Sports Equipments:

A separate faculty and department are formed for the sports. The sports equipments like indoor and outdoor should be maintained by the sport faculty. Any maintenance required should be reported to administrator or respective department. The students should be able to utilise all the equipments with proper training of handling it.

6. Annual Stock checking :

The stock should be maintained in the periodic basis. The stock of Journals, Library books, Computer peripherals, Chairs, Benches and other stock should be maintained and it should be reported to administrator like breakage, repairs of any instrument, replacement, demand letter should be submitted to administrator and made available for the students when there is a need.



S. Singh
PRINCIPAL
AAER'S Asian College of
Science & Commerce
Dhayari, Pune-411 041

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date
				Rs.	P.	
	29/12/2018	pendrive kingstone 16 GB Data Traveler 50 [PI 55 310818]- 1 [PI 48 2311118]- 4	05 Nos	1600/-		SPYDER SERVICES Bill No - 350/18-19
	3/11/18	Installation & Configuration	01 Nos	6000/-		Bill No - 294/18-19
	14/11/18	Desktop HP 8200 SFF Refurbished machines [Core I3 2nd Gen/ Intel motherboard 4GB Ram/500 GB HDD/cabinet with SMPS / DVD R/W/ window 7 pro sticker/ HP k/B + mouse / 17 "Square monitor No warranty	10 Nos	135000/-		Bill No 303/18-19
	14/11/18	Installation & Configuration	10 Nos	10000/-		



Gaurin
Co-Ordinator

upadhye
PRINCIPAL

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date
				Rs.	P.	
	31/11/2018	Installation & Configuration ESSI time attendance Systems Software + software Support + Data Entry + on site visit + 2 Admin Card Given	01 Nos	6000/-		SPYDER SERVICES Bill No - 294/18-19
	22/11/18	Ram 1GB Ram	1 Nos	450/-		Bill No 319/18-19
		2) Information & Technology Software Services	1 No.	1200/-		
	09/01/2019	presenter Cadyce wireless presenter CA-XWP 2.4GHz S/N-20170100564 [PD-16056100119)	1 Nos	2850/-		Bill No 358/18-19

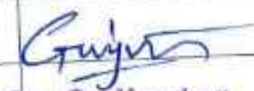


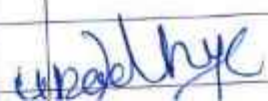
Conjia
Co-Ordinator
Internal Quality Assurance Cell
AAER'S Asian College of Science & Commerce

upadhye
PRINCIPAL
AAER'S Asian College of Science & Commerce

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date	Yr. Depreciation %
				Rs.	P.		
	9/01/2019	Desktop ReFurbished DELL NOS Branded Machines Core i3 2nd Gen/Intel motherboard 4 GB Ram/500 GB HDD/ Cabinet with SMPS/ DVD R/W/window 7 Pro sticker/ New/ K/B+mouse/19" Square monitor/No warranty. Service Tag- HG4Z7R1 72TWTQ1 HLB78R1 BRB38R1 FOC58R1 BLB58R1 GHTB58R1 D4GZ7R1 GQB38R1	10	180000/-		-	
						SPYDER SERVICES Bill No - 357/18/19	
	9/01/2019	Installation & Configuration with scan Internet	10 NOS	10000/-		-	


Co-Ordinator
 Internal Quality Assurance Cell
 AAER'S Asian College of Science & Commerce



DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date	Y Depreciati
				Rs.	P.		
	13/03/19	Pendrive kingstone 16 GB Data Traveler 50 [PT 1901080119]	05 Nos	1600/-		SPYDER SERVICES Bill No - 403/18/19	
	14/03/19	Headphone Zebtronics Multi- media headphone with mic S/N - ZEBSDSG409131091 [AC 31916210514]	01 Nos	375/-		Bill No - 398/18-19	
	14/03/2019	Headphone Head phone Blues	02 Nos	600/-			
	14/03/2019	Head phone Artis Cowboy Stereo head phone S/N - SW12110100340 AR, SW12110101005 AR [RT 3196131213]	02 Nos	1400			
	14/03/19	Towner powder Refill HP 05A Toner (01 Nos	450/-		Bill No - 397/18-19	

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date
				Rs.	P.	
	14/03/19	Toner Drum Replac HP 05A Toner [CE505A]	01 Nos	350/-		SPYDER SERVICES Bill No - 397/18-19
	14/03/19	Toner Br. Blade HP 05A Toner [CE505A]	1 no	300/-		
	12/02/19	Printer HP Laserjet P2035n S/N-CNC2203736/ CNC 2000394	2 Nos	9000/-		Bill No. 427/18-19
	6/11/2019	printer Spares ① For Canon 2900 s/n MBGA452689 Paper pickup Roller + presher Roller Replac	1 Nos.	1800/-		Bill No 239/19-20
		② Printer Spares For Hp P4035 N [s/n-CNC 2000394) presher Roller Replac	1 Nos	1250/-		
	14/03/19	⚡ Toner chip	1 no.	250/-		Bill NO-

C. Srinivas

Co-Ordinator

Internal Control Assurance Cell
AAER'S Audit, Inspection & Commerce

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date.
				Rs.	P.	
	22/6/2021	Net protector A.V. One year 8523	02	1400/-		Shree Computer Services Bill No - 953
	17/07/21	Net protector A.V.	03	2100/-		Shree Computer Bill No - 970
	09/9/21	Net protector	01	700/-		Bill NO - 998
	17/9/2021	480 GB SSD Hard Disk @ Zebion SATA Casing	01 01	7000/-		shree
	11/12/2021	8 port Switch D-Link Net monitor AV	01 02	2400/-		Bill NO - 1059
	27/9/2022	Net protector AV.	02.	1400/-		Shree Com. Bill No - 1197
	04/09/22	keyboard + mouse	05	3500/-		Bill No - 1185.


(Signature)

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date	Year
				Rs.	P.		Appreciation &
						Shree Computer	
	31/8/22.	① 1TB SATA Seagate Hard Disk	01	17,100/-		Bill No-1184.	
		② projector wall	01			Bill No-1184	
		③ VGA Cable [10 met]	02.			Bill No-1184	
		④ 960 GB SSD SATA HDD	01			Bill No-1184	
		SR.No:50026B768574981A					
	16/02/22.	Net protector AV. 1 TB Ext. One touch Seagate HDD.	01	4900/-		Shree Computer Bill No-1098	
	27/12/2022	printer HP Laser Jet MFP1200A	2 NOS	56000/-		Ved InFotech Bill No-469.	
	15/12/22.	Corrd PCI 4GB DDR3 Colourful GT730K 4GB3-V	1 NOS	6500/-		Bill No. ME/405/2022-23	
	26/12/22.	HDD 256 GB SSD Zebion SATA	22 NOS	55000/-		Bill No. ME/426/2022-23	
	12/08/22	Computer Lenovo Tower desktop	01 NOS	13000/-		Ved InFotech Bill No - 236	
		cpu, total cable 15 (with CIAN)				AD in	

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date.
				Rs.	P.	
	23/08/22.	Desktop Lenovo CPU INTEL CORE I5 Intel motherboard RAM 8GB DDR3, 500GB HDD, DVD WRITER CABINET ATX, WIN 7	14 NOS	182000/-		Vedh Infotech Bill No - 254.
	24/03/23.	Computer Dell CPU CORE I5 4th GEN 8GB RAM, 256 GB SSD 500GB HDD, CABINET 19" PHILIPS KBD. & MOUSE	10 NOS.	210000/-		Vedh Infotech Bill No - 618
	24/3/23.	MONITOR 19" LED PHILIPS	05 NOS	25424/-		MARC ENTERPRISES
	2.	KEYBOARD CIRCLE WITH OPTI. MOUSE	10 NOS.	8474/-		Bill No. ME/577/2022-23
	28/03/23.	Switch 5 PORT TP- Link Cable VGA Cable power Cord patch 1 mtr. D-Link CAT6	2 NOS	1525/-		MARC Enterprises Bill No. ME/590/2022-23


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DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date
				Rs.	P.	
	11/09/23.	Laptop Dell Latitude CPU CORE I5 8th GEN 8GB RAM 256 GB SSD 14" SCREEN, ADAPTOR	01 NOS	26500/-		vedh Infotech Bill NO - 290
	9/12/23.	Monitor 18.5" TFT DELL LED	16 No	78644/-		MARC Enterprises Bill No - ME/384/2023-24
	11/12/23	Desktop HP 600 GB CPU CORE I7 7th GEN. 16 GB RAM CABINET	1 NOS	21500/-		ved Infotech Bill NO - 429
		2) HDD 250 GB SSD NVME M.2 kingston	1 Nos	2500/-		ved Infotech Bill NO - 429
		3) HDD 2TB western Digital SATA	1 Nos	5500/-		ved Infotech Bill No - 429
		* Desktop Dell OPTIPLEX 3050 CPU CORE I5 6th GEN. 8GB RAM.	27 NOS.	351000/-		ved Infotech Bill No - 429

DEAD STOCK

Serial No.	Date of Purchase	Name of the Articles	Qty.	Purchase Price		Resolution of the Managing Committee & Date	Year
				Rs.	P.		Appreciation %
	11/12/23.	Monitor 18.5" TFT Delled	12 No.	58988/-		MARC Enterprises	
		keyboard Dell USB	27 NOS	14873/-		Bill No -	
		Mouse Dell OPTI USB	27 NOS	6864/-		ME/895/2023-24	
		keyboard circle USB	1 NOS	508/-			
		mouse circle optical USB	1 NOS	254/-			

MD: Ph