YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Asian College of Science and Commerce
• Name of the Head of the institution	Dr. Shivaji M. Kakade
• Designation	Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02024690620
• Mobile no	8080292717
• Registered e-mail	asian.principal2007@gmail.com
• Alternate e-mail	asianacademypune@gmail.com
• Address	28/15/16 NARHE-DHAYRI ROAD PARI COMPANY CHOWK,
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411041
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Savitribai Phule Pune University**
• Name of the IQAC Coordinator	**Mr. Sagar Gunjal (Expired on 4th December 2020) Mrs. Shruti Rege from 05th December 2020**
• Phone No.	**02024690620**
• Alternate phone No.	**7709298885**
• Mobile	**9975976605**
• IQAC e-mail address	**asian.iqac@gmail.com**
• Alternate Email address	**asianacademypune@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.asianacademypune.ac.in/wp-content/uploads/2021/12/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.asianacademypune.ac.in/wp-content/uploads/2021/07/Academic-Calendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.52**	**2019**	**28/03/2018**	**27/03/2024**

6.Date of Establishment of IQAC	**02/05/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Commerce	**EDP TRaining**	**Bank of Baroda**	**2020 30**	**11070**
Department of Commerce	**EDP TRaining**	**Bank of Maharashtra**	**2020 30**	**15000**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	207550	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Health Hygience Awareness 2. Initiative to Startup Activity - IIC, NISP, MGNCRE 3. Adopted 5 Villages 4. Organising Seminar under Commerce, Computer and Science Department 5. Nominating college for different Award 6. Plan for the Industrial Visit, 7. AAA and AQAR Filing 8. Distribution of Grocery & Sanitizers to the needy people. 9. Undergoing the process of Green Audit. 10. Vaccination Camp for the faculties and the students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Finalize Admission Policies and Procedure	Admission notification displayed on college notice board and information given to admission committee
To finalize academic calendar and Extension Activities.	Details Academic Calendar prepared and Implemented

To enhance the admission for the academic year	HODS were given the responsibility and training was provided.
Quality Improvement Initiative of CBCS pattern	Faculties are motivated to attend FDP program arranged by different colleges
To view the Add-on subjects newly added and plan accordingly	Subject wise faculties are given the activities to be performed in Add-On
To distribute teaching workload and to prepare teaching plan	Individual subject wise workload assigned to the faculty member as per norm.
Alumni Involvement in College Activities.	It was decided to arrange guest lectures, Alumni Meet
To distribute the responsibility of Mobile learning lab and also the Digital Literacy Day	Mobile learning lab timetable is prepared and task to be undertaken.
To finalize AAA(Academic & Administrative Audit)	AAA files are finalized
To finalise the NSS activity	Blood Donation Camp & NSS Camp is organized in Aarvi
To finalise cultural Program	Cultural week, Annual Gathering & Sports Day.
To Organise Mathematics Day	Mathematics day is organized under department of Mathematics
To finalise placement record activity	Placement drive is organized for All TY students.Career Guidance session is organised
Work of Seminar, workshop and conference	The Task is allocated and initial activities were defined
Registration for IIC, NISP, ARIIA	The Work is allocated and the team is formed to work on the Innovation Cell.
To Plan about the Exam of March/April 2021	Examination timetable is prepared.
To plan about Womens Day Celebration	Women Day plan is decided and the Guest lecture is finalized.

	A State level Seminar is organized as " Women Empowerment – A key to Suistainable"
Position of IQAC Co-ordinator and Exam CEO	Mr. Anand YAdav is appointed a the Exam CEO and Mrs. Shruti Rege is appointed as IQAC Co-ordinator
IIC Activities	Staff are motivated to participate in Innovation Ambassador, Impact Lecture Series, Mentor Mentee
Paper Bag Making	The Responsibility is given to Mr. Anand Yadav Sir and the Students especially girls are motivated to become a self entrepreneur.
To Create the Vaccination Awareness among students.	This awareness is done by vaccinating staff and students the benefits of vaccination.
To Plan about the submission of Internal Marks to SPPU website	Internal Marks of each class is evaluated and allowed to fill in SPPU website
To plan about AQAR Report	Documentation needed for AQAR is Discussed with HOD's
To Plan for the Mobile App Development	Mobile App Development plan is planned for the students of 8th to 12th and computer students are motivated for the same.
To plan for offline lectures	Students should be motivated to attend the lectures offline and the preventive measures should be taken such as santization, temperature checkup, etc many more

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College DEvelopment Committee	12/09/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	15/12/2021

Extended Profile

1.Programme

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	810
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	830
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	249
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**22**

File Description	Documents
Data Template	View File

| 3.2

Number of sanctioned posts during the year | **22** |

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**18**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**226.00**
4.3 Total number of computers on campus for academic purposes	**50**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with Savitribai Phule Pune University, Pune, and the University has prescribed the curricula of all the programs taught in the college. The college plays an essential role in effective curriculum delivery through a well-planned and documented process. The prescribed curriculum is taught efficiently and continuously, finishes the curriculum on time, applies effective pedagogy, appoints the required number of teaching and non-teaching staff, and provides equipment, apparatus, instruments, computers, books, journals, chemicals, etc. ICT-enabled tools.

Due to Covid-19, the college remained long closed period; hence there was no actual teaching in the classrooms. The teaching process began online and worked from home. Due to Covid-19 new pedagogy based on ICT-enabled might be mandatorily used to complete the tacks. The IQAC has prepared online teaching schedules and encouraged the teachers to be conducted lectures online. To motivate the students, they have ready videos and share them on YouTube.

Under the guidance of the IQAC, arranged webinars on several subjects and organized training sessions for the teachers for the inculcation of ICT techniques in the teaching pedagogy to the benefit of the students and for strengthening the teaching-learning process of the college.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.unipune.ac.in/university_files/syllabi.htm

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University has introduced the choice-based credit system and semester pattern from 2019-20. Due to this, the under-graduate and post-graduate CIE patterns were revised as described above.

The Continuous Internal Evaluation (CIE) is done based on assignments written test, mid-term-test, term paper, practical journal, seminar presentation, open-book test, project work, field visit, for a specific course in each semester, and internal assessment marks are awarded based on the performance of the student

The marks obtained by the students in the CIE process comprise 20% weightage for their University weightage. However, for the course on a major project, the internal marks weightage is 40%.

The teachers convey the internal marks evaluation scheme to the students at the beginning of each semester. At the beginning of the new session, the course syllabus and its C.O.s, POs, SPOs, and question paper patterns are discussed with the subject teachers.

Due to the Covid-19 pandemic, continuous internal evaluation was done as per the guidelines load down by the UGC and the University,

and CIE results were sent to the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/ACADEMIC-CALENDAR-20-21.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

810

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college provides a wide range of value-added courses for the students to choose from according to their interests. These courses are directly linked with their programs. Still, they contribute to sensitizing the students to cross-cutting gender, environment and sustainability, human values and professional ethics, and developing creative and divergent competencies. The University has included cross-cutting issues in the curriculum and courses prescribed for the study, and passing in that particular Couse is mandatory. After passing the courses, a certificate is awarded to the students, which helps them obtain the job. During the academic year and considering the Covid-19 pandemic situation, the college has introduced cross-cutting courses like Human Rights, Women empowerment, Yoga and

Meditation, Cyber Security, Human Values, Professional Ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

500

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/FeedbAck-Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/FeedbAck-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

350

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The college identifies the learning level of the first-year enrolled students in various streams after the admission process and before the commencement of the actual teaching in the classrooms. The admission committee was compiled the last qualifying examination data of the students. The students who scored above 55% marks are grouped in the advanced learner group, and below the 55% marks and above the passing range are grouped in the slow learners' group.

Advance learners are motivated by participating in competitive examinations, various competitions, seminars and workshops, poster presentations, and exhibitions. They get their representation on various college committees like Student Council, IQAC, and NSS.

The slow learners are enhanced through the remedial coaching, bridge course, mentor-mentee system, internal tests, group discussions, field visits, home assignments, and extra-lectures.

Due to Covid-19, online training was provided to the students as per their demands.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/2.2.1-Learning-Levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
810	22

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The students are called upon to participate in classroom sessions, ask questions, clear their doubts, and share their views. Presentation by students, teaching with cases, conducting role-plays and group discussions, seminars, workshops and guest lectures, home assignments, fieldwork and projects, internships, and study tours.

Experiential learning from extracurricular activities by working in committees like cultural, sports, discipline, placement, etc. Students learn and hone the skills of planning, organizing, team building, interpersonal skills, time management, logistics, and decision making. The students are taken on industrial visits to get hands-on experience and clarify their doubts on whatever is happening in their related field. Industry experts are brought in periodically to enlighten the students' theoretical knowledge with their practical experience. Computer science students are encouraged to develop projects in the final year of their studies.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.asianacademypune.ac.in/student-centric-method/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

In this era of technological advancements and ICT use in most sectors, e-learning is one of the innovative ways in the teaching-

learning process. The college is committed to innovations in knowledge delivery through optimal use of available information communication technology. The teachers use various innovative methods to appeal to the students more than the conventional chalk and board classroom. The pedagogy used by the teachers is aimed at developing creative ways to evince interest in the students in the teaching-learning process in the following ways

The college follows ICT-enabled teaching in addition to traditional classroom teaching. In addition to the chalk and talk teaching method, the teachers use IT-enabled learning tools such as PPT, Videos, online sources to expose the students to advanced knowledge and practical learning. The classrooms are fully furnished with LCD, Computer, internet connectivity, Laptops, Scanner, mike, and sound-box.

Due to Covid-19 online lectures were arranged. Every teacher has adopted the ICT technology and conducted their classes through the ICT tools. The teachers deliver online lessons, attend online meetings and webinars, and prepare online quizzes, Video Conferencing, and Video lectures.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4.36

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

Internal assessment for all courses and subjects is done strictly as per university guidelines. The college conducts internal examinations during the semester, and the class teacher constantly monitors the results to ensure the consistent performance of the students.

The dates of the tests are announced at the beginning of the semester. The test pattern is as per the University CBCS pattern. Invigilators monitor the tests to avoid malpractices.

The college ensures transparency through students being asked to write the tests in answer sheets provided by the college. Answer sheets are evaluated and returned to the students. The student's progress is discussed after the examination in a parent-teacher meeting. The class teacher decides the allotment of marks, overseen by the HODs and the principal. Final CIE marks are displayed on the notice board before uploading them to the University portal. Students can contact respective subject teachers in case of any discrepancy in the marks, which shall be redressed immediately if found to be wrongly valued or entered

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/1.1.2.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college has an effective system to redress the grievances of the students for the internal assessment marks. The Mechanism is transparent, time-bound, and efficient. The students are given the valued answer booklets, and the grievances about fewer marks are rectified immediately by the subject teacher. The final internal marks are displayed on the notice board before uploading them in the university portal to facilitate the students to know how much they would get as the internal marks when the final results are released.

The students are free to approach the concerned teachers once the internal assessment marks are released if they are not satisfied and feel they deserve more for their performance.

If the student is not satisfied by the teacher's explanation, they can approach the HOD. If their grievance persists, they can come to the grievance redressal cell of the college, where the Principal and committee members address his grievance. In the case of the end of the semester external exam, students are given sufficient scope for the redressal of their grievances to evaluate different papers in the University's manner and system.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/Exam-Committee-Meetings.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has established each program's P.O.s, PSOs, and C.O.s, clearly stating the objectives and outcomes. Teaching is planned in such a way as to bring out the desired results as stated in the syllabus. All expected course outcomes are prepared and distributed to the students at the beginning of the academic year. Students are motivated towards course outcomes throughout the program by the course teacher.

Evaluation Process and Reforms Key Indicator looks at issues related to assessment of teaching, learning, and evaluative processes and reforms, to increase the efficiency and effectiveness of the system. One of the purposes of evaluation is to provide development-inducing feedback. The qualitative dimension of the assessment is used to enhance students' competence. The innovative evaluation process is to gauge the knowledge and skills acquired at various levels of the programs. These specifications are stated as P.O.s, PSOs, and C.O.s.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://asianacademypune.ac.in/wp-content/uploads/2020/10/2.6.1-Program-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:-

The college strives to accomplish program-specific and course outcomes through its academic co-curricular and extracurricular activities specially designed to achieve them. The evaluation results and student feedback ensures that the course objectives are realized. Preparation of teaching plan and maintenance of the work diary also helps the teacher and the student focus on the predefined activities to achieve the outcome. Students' progress and learning outcomes are monitored through continuous evaluations, tutorials and laboratory exercises, and live projects/assignments. The college conducts tests in all courses and reviews students' performance in the meeting at the departmental level and the discussion of the resulting committee under the chairmanship of the CEO. At the end of each semester, student feedback is taken; course wise performance of students is discussed, analyzed, and recorded in terms of grades. Weak students are encouraged for special meetings and interaction with the faculty to identify their problems and solve them.

Regular seminars, debates, case studies, quizzes on the relevant subjects are conducted in the classroom to make learning an integrated and exciting process. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/1.1.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	www.asianacademypune.ac.in

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/SSS-Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.86

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

6

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	www.asianacademypune.ac.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Asian College of Science and Commerce has established IIC at Higher Education Institution in 2020 with the aim to aware students and motivate students towards the innovation and Start-up, Patenting, Etc.

Innovation Ambassador : Along with this academic activities we are also involved in the Innovation Ambassador training provided by MOE, Government of India. In this our 5 Faculties has successfully completed Basic level training of innovation ambassador.

Impact Lecture Series : We have also participated in the Impact Lecture series with different subject. This session was delivered by the expert which have the relevant experience of more than 15 yrs in the specific domain. Students have been explored with different

motivational from the experts in the field of medicine, energy, innovation and the Incubation lab.

Competition under IIC:

To spread the awareness of innovation and the creativity college has organised different competition for students such as Science Exhibition, Pitching Competition, Business Plan competition, Even we have motivated students to participate in the competition and events organised by other colleges.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.asianacademypune.ac.in/innovation/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://www.asianacademypune.ac.in/researchpage/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college was founded with the social objective of empowering the underprivileged group through higher education. So it is but natural

for the management to be sensitive and responsive to societal issues. To instill social responsiveness and achieve the objective of holistic development of students, they are motivated to carry out community development activities in the neighborhood.

The NSS conducts an annual camp in the neighboring villages for seven days, which helps them mingle with the village and rural people to understand their lifestyles and needs better. Extension lectures on social evils with outsiders are arranged to create awareness among the students.

The students are also encouraged to participate in the following activities. 1) Plant trees inside the campus and in the adopted neighborhood 2) Free eye camps 3) Blood donation camps 4) Environment awareness camps. 5) Swacch Bharath Abhiyan 6) Awareness rallies on aids, Anti- Liquor, Anti- Tobacco, and Drugs. The students accumulate new knowledge and positively experience changes in their attitude and behavior towards the socially deprived or oppressed. The activities kindle the patriotic spirit of the students, develop self-discipline, and tend to follow ethics in their personal and professional life.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/news-published/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

98

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has imparted higher education in B. Com., BBA, BBA (C.A.), B. SC., (C.S.), B. Sc., M. Sc. (C.S.), M. Com., programs, and 0000 students were enrolled in these programs. The infrastructural and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment have been adequately made available to run these programs efficiently and effectively, and time-table is so prepared to ensure optimums utilization of space. The management ensures that the required facilities are always available with scope for augmentation to increase the intake of students and the courses.

At present, the following infrastructural facilities are available: Classrooms, smart classrooms, Laboratories, Library, Computer labs, Conference hall, Seminar hall, Staff common rooms for male and female, Students common rooms for girls and boys students, IQAC, NSS, SWO, offices, and parking space.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.asianacademypune.ac.in/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a well-maintained campus, and management believes in the overall development of the students. The college encourages the students to participate in sports and cultural activities. The college has indoor games facilities like table tennis, chess, caroms, yoga, and meditation well maintained and utilized for practice. The college students participate in University level competitions and other intercollegiate competitions. The college has hired a playground and availed for outdoor games such as badminton, volleyball, throw ball, cricket, football, kabaddi, handball, kho-kho, etc. The students do regular practice on the hired ground. The students are encouraged to participate in the cultural events held in the college like cultural entertainment events, annual sports day, and yearly social gatherings, farewell, Republic and Independence Days, birth and death anniversaries of Indian Idols. The students are sent to other colleges for intercollegiate competitions like dances, debate, singing, and mimicries competitions. The cultural and sports & games Committee play an excellent role in the overall development of the students' community

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.asianacademypune.ac.in/4-1-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.asianacademypune.ac.in/4-1-3/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

The college has a library, including a stockroom and reading hall. The qualified librarian has been appointed, and daily book issuing and receiving activities are performed under her guidance and supervision. E-Granthalaylibrary software designed and developed by oooo has been used in the library since 2019, and through the E-Granthalaylibrary has been automated partially. The E-Granthalay Software provides

Add a single sign-in using google and authenticated users from google sign-in after syncing with individual accounts.

Tabulations format in the mail for issue/ return/ renewal and mail and add condition-based details in mail sending.

OPAC history page and reports developments with date-wise details.

Acceptable listing reports with renewal date and due date functionality.

Google calendar integration with user accounts.

Configuration-based notification sending facility and library setting.

OPAC Login actions button on WEB OPAC screen for better user experience.

Barcode reports setting and enhancements in formats.

Name of LMS Software:E-Granthalay

Nature of automation: Partially

Version: 2.03.

Year of Automation: 2017.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[www.asianacademypune.ac.in](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate I.T. facilities for strengthening the teaching and learning process. The computer lab is equipped with computers with required software and antivirus. UPS powers the computer lab to ensure uninterrupted lab usage has a LAN facility. The college has a broadband connection-BSNL Mbps to provide a high-quality network speed. LCD projectors are available to provide effective teaching for the students. Teachers use PowerPoint presentations and videos to enhance the teaching-learning process. Scanners, printers, Xerox facilities, are available and faculty make use of this for the benefit of students. The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere on the campus to gain additional information, carry out research activities, download

information related to the curriculum, gain further knowledge about their subjects, then pass it on to the students.

The students are encouraged to use I.T. infrastructure in the best possible way to augment their learning and hone their I.T. skills which is a must in today's environment.

The college has installed CCTV on the campus to ensure the security and safety of people and property. The computers, peripherals, and related equipment and accessories are regularly updated and increased, replaced to meet the increasing demand of the teaching-learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.asianacademypune.ac.in

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.23

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has adequate infrastructural facilities for the effective functioning of the programs. The college has taken regular maintenance and periodic replenishment care. The college has made sufficient budget allocation for maintenance purposes due to regular upkeep of the infrastructure and effective mechanisms for maintaining the facilities and promoting the optimum use of the same.

The physical environment has to be kept in good condition, and that is what this college believes. The classrooms are cleaned regularly, and persons are earmarked for this purpose.

The labs have attendants who keep all the including furniture equipment etc., clean regularly.

Similar is the case with other rooms and halls and corridors etc.

The maintenance of equipment, furniture, and fixtures is outsourced to agencies/persons who do regular check-ups as preventive and breakdown maintenance.

The library is kept dust-free, and also books are well maintained. The old books used are sent for binding at the end of the year.

The indoor sports equipment is well maintained and replenished when worn out or lost.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.asianacademypune.ac.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	www.asianacademypune.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

553

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

553

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

63

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students are involved in the college committees.

1. Students' council: Objective: To teach democratic principles among the students.
2. Internal Quality assurance Cell: Objective: To cultivate a quality culture in Teaching Learning.
3. Anti-Ragging Committee: Objective: To avoid ragging cases on the college campus and outside.
4. Internal Complaint Committee: Objective: To maintain a safe and secured environment on the campus.
5. Grievance Redressal Committee: Objective: To reduce grievances in students and staff.
6. Admission Committee; Objective: Objective: To efficiently manage the admission process.
7. Library Committee: Objective: To enrich Library collection and improve usage.
8. NSS Committee: Objective: To help P.O. in conducting socially relevant programs.
9. Alumni Association: Objective: to foster a spirit of loyalty and promote your organization's general welfare.
10. Student Feedback Committee: Objective: To collect feedback on the curriculum.
11. Trips and Field Visit Committee: Objective: To organize field trips and field visits.
12. Competitive Examination and Guidance Committee: Objective: To guide competitive examinations.
13. Start-Up and innovation Cell: Objective: To conduct various training and experts sessions to percolate start-up policies and create a platform ta acquire start-ups and innovations among the students.
14. Earn and Learn Scheme Committee: Objective: To work for student development.
15. Cultural committee: Objective: To create an ambiance for expression and development.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-4TEb1ub8fv6tZpE8Ra89HqIZjoCVCSH/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has a registered Alumni Association. Its details are as given below.

Name Of the Alumni Association:

Registration of Public Trust Act 1950 No. :

Registration of Society Registration Act, 1860(XXI of 1860)

Date of Registration:

Tenure of the Governing Council: five years.

A significant contribution for the academic year 2020-21.

File Description	Documents
Paste link for additional information	www.asianacademypune.ac.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision: The vision of AAERs Asian College of Science and Commerce is to provide all the facilities and training to students to become good Managers, Entrepreneurs, and Citizens.

Mission: Provide more significant opportunities and access to higher education with equity to all the eligible students/persons and particularly to underprivileged sections, thereby contributing to the development of the society and nation. All the activities are carried out in the direction towards the fulfillment of the vision and mission of the college.

The Governing Body, in its meetings,makes the major decisions regarding raising funds and its utilization. In the College Development Committee meetings, all the decisions about the day-to-day working are taken. The college has constituted the IQAC of the college to enhance the overall quality of the teaching-learning process.

The Trust is pro-active in the overall development of the college by making decisions motivating the principal, teaching and non-teaching staff, and the students and by their participation and presence and creating a friendly environment for smooth working.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

The principal is the Executive and academic head. All liaisons and interactions with regulatory bodies, including government authorities, community, society, and media,are done by the Principal consultation with teaching and non-teaching staff.

Decentralization is practiced in the true sense. Decision-making is done by the principal and committees, where decisions are taken in consultation with other members, making it participative.

The Principal delegates specific authority to heads of various academic and administrative bodies of the college. In consultation with the members, they take all decisions within the scope of their power with no interference.

The students take an active part in the governance of the activities on the campus, and the students are also encouraged to do so by the management.A student is a nominated member of IQAC, where various decisions for qualitative improvement of the college are taken, and the students' suggestions are considered.

There are also various student committees with maximum student members like student council, class committee, cultural committee, Sports committee, NSS where decisions are taken by the students and endorsed by the management.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-4TEb1ub8fv6tZpE8Ra89HqIZjoCVCSH/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

The college gives access to higher education to students from rural and underprivileged areas. The college has prepared plans to increase the number of certificate courses, undergraduate and postgraduate programs, and their intake capacity. During the academic year following, new courses and programs have been added to

the college for the benefit of the students.

Sr. No.

Particulars

Intake capacity

No. of Students Enrolled

1.

Certificate Course in Intellectual property

Right

Certificate Course in Robotics

Certificate Course in Software Testing

Certificate course in SAP-B

Certificate Course in SEGA

Certificate Course in Tally

Certificate course in C++

Certificate Course in Python Programming

Certificate course in Drone programming & Design

Certificate course in EDP

Certificate course in Personlity & Soft Skills Development

Certificate course in Advance Excel

Certificate course in Data Entry

Certificate course InBanking & Finance

Certificate course in Cyber Security

Certificate Course in Software Testing

Certificate Course in Intellectual property

Right

30

35

60

30

50

70

30

55

50

70

67

60

60

30

30

40

43

30

35

60

30

50

70

30

55

50

70

67

60

60

30

30

40

43

The strategic plan for the year was as follows:

1. Increased the number of courses.
2. Increased the number of programs
3. Renovation of the infrastructure.
4. Added new books in the library.
5. Digitizing the Library.
6. Increased the number of faculty members.
7. Increased add-on courses.
8. Strengthen the placement activities.
9. Extensive use of ICT.
10. Registeration in Various Innovation Cell such as IIC, NISP and ARIIA
11. Participation in the Rural Development such as MGNCRE (SAP, REDC)
12. Apply for the different awards and nominations

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1j_UU45adagT3pmP_RZ8xc-9CgyeMOo3Y/view?usp=sharing
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college has the following committees:

1. **Administration set up: Administrative work related to academics, personnel, accounts, and records maintained. The principal is the Academic and administrative head supported by the teaching and non-teaching staff.**
2. **College Development Committee: The chairperson is the Trustee, and the principal is the Member-Secretary who takes all decisions about qualitative improvements of the college.**
3. **Admission committee: Deals with admission-related activities like advertisements on the website, posters, handbills, canvassing.**
4. **Library Advisory Committee: The committee decides on the procurement, use, and maintenance of books, magazines/journals, and the facilitation of utilization of the library.**
5. **Examination Committee: It takes care of examination work.**
6. **Women Empowerment Committee: It works for gender equality and the welfare of women. All issues and grievances are addressed and resolved through the committee.**
7. **NSS Committee: The committee involves in community development and social welfare.**
8. **Grievance redressal cell: The committee redresses discipline, ragging, sexual harassment, and other student grievances.**
9. **Anti-ragging Committee: The committee ensures the safety and security of the students.**

Placement Cell: It helps and guides students to secure jobs through placement drives

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1sycZ2zOZgiLq52NAc88oq8JkVjcRivhH/view?usp=sharing
Link to Organogram of the institution webpage	https://drive.google.com/file/d/10kQcphj0nTffRXFzrwFXFkHhJcFVAl92/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response:

The college authorities have a social objective towards its teaching and non-teaching staff, hence satisfying the employees.

To motivate the employees to give their best, they are given financial and non-monetary incentives.

To grant festival and emergency advances to the teaching and non-teaching staff.

To provide computer awareness training to the employees.

To felicitate teaching and non-teaching staff on their best

achievements.

To avail all types of leaves, including casual, duty leave, study leave, medical, maternity.

To motivate them to attend Refresher and orientation courses.

To avail financial support to the faculty members for attending national and international seminars, conferences, and workshops.

To declare holidays as per UGC, Government, and University Norms.

To fix working hours as per the UGC guidelines.

To pay examination remuneration as per the university rules.

To encourage the faculty members to pursue higher education.

To motivate the faculty members to publish research papers in reputed research journals approved by the UGC.

To pay salary on time every month.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19Hkre18-X8Vf-bI3S4DIEAekEFeybzt8/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

The college follows the performance-based assessment system (PBAS) of UGC as prescribed in its regulation of 2009 and consequent API of SavitribaiPhulePune University. The college collects confidential reports of the teaching and non-teaching staff every year.

Appraisal system/policy for teaching staff:

Faculty members are given a self-appraisal form annually which elicits the following information:

Workload, lesson plans, resulting from analysis of subjects taught, papers published in national, international journals,research done, Workshops, conferences, seminars attended and conducted, C.T. use in teaching-learning, Industrial visits, Reference done for teaching, enhancement of qualifications, examination work done, administrative job done, punctuality and regularity, participation in extension activities, teamwork and interpersonal relations with other faculty and staff.

For non-teaching staff:

The appraisal is done on the quality and quantity of work, nature of work, sincerity, devotion, skill sets, efficiency, and contribution to the overall improvement of the college.They are also appraised for any outstanding contribution and their team working abilities. Informal appraisal of the non-teaching is done regularly by the principal and department heads by observation and interactions.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1t4zNA3DA6Dxxh1ZE_xdEyj2h2N1ZObb4/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The college has a mechanism for internal and external audits. The fundamental difference between these two audits is as given below.

Sr. No.

Differential Points

Internal Audit

External Audit

Appointment

Appointed by the college

Established by the Trust of the college

Qualifications

Need not possess any specific expertise

Must be qualified(C.A. Exam) and registered with the Institute of Chartered Accountants of India

Status

An employee of the college

As an independent person

Conduct of Audit

Kind of continuous Audit

After preparation of financial accounts and completion of the financial year

Scope of Work

Determined by the college

Determined by Law

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19Hkre18-X8Vf-bI3S4DIEAekEFeybzt8/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.5

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

A trust runs the college and has a systematic policy for mobilization of funds and ensuring optimal utilization of resources.

The college is a self-financed institution. The primary source of funding for the college is the fees collected from the students. The budget is prepared as per the requirements of the various departments.

The college has mobilized the following sources of funds and optimal utilized for the development of the college.

Mobilization of Funds:

1. **Admission fees: The College receives admission fees from the students, and the University decides the fees structure for Non-granted Courses and programs.**
2. **Other sources of funds are the contribution of Alumni, philanthropists, and the Management/Trustees who contribute to meet the requirements whenever the need arises.**

Utilization of the available Resources:

1. **The college collects fees from the non-granted enrolled students and utilizes them for the salary payment of the teaching and non-teaching staff.**
2. **The remaining funds are utilized as per the sanctioned budget.**
3. **Regular Internal Audit is conducted and maintained complete transference.**
4. **External Audit is conducted through the Chartered Accountant.**
5. **Audited Statements are submitted to the concerned Government offices.**
6. **The funds are scarce the priority is given for the development of students and fulfillment of their needs**

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1gb3N HE8463yyJTi3mlA4Hjmr7YAbv6EM?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) was established on 02/05/2018 and developed the following mechanisms.

To motivate the faculty members for extensive use of ICT-enabled pedagogy.

To introduce bridge and remedial courses as per the need and demands of the students.

To obtain feedback on the curriculum from the students through a structured questionnaire.

To introduce the new certificate courses and programs for the benefit of the students.

To strengthen placement activities.

To sign up for the new memorandum of understanding with reputed institutions.

To strengthen Alumni Association activities.

To conduct college SWOC analysis and compare it with previous year's analysis and strengthen the planned activities.

To arrange more competitive examinations coaching classes and encourage the students to appear for these examinations.

To organize seminars, workshops, field visits, and exhibitions to upgrade the students' knowledge base.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/quality-policy-objective/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

The IQAC was established on 02/05/2018 for guiding the faculty members. Some of the areas where the IQAC has suggested reforms are:

To improve teaching quality and teachers' profile.

To enhance continuous internal evaluation system.

To increase the employability skills of the students by introducing new job-oriented courses.

To assess course outcomes and program outcomes periodically.

But due to the Covid-19 pandemic situation, educational institutions have been closed for quite a long time due to the lockdown declared by the Government. The teaching in the classes was not done because the students and the faculty members were not permitted to come to the college. The Government has allowed conducting online lectures instead of coming to college to carry the teaching work from home.

It has increased the responsibility of the IQAC a lot. Preparation of teaching schedules, making available ICT-enabled equipment, making aware to the faculty members about online teaching, arranging online training workshops to the faculty members who don't know the online teaching pedagogy, making aware of the students for their participation in online education, solving their quarries, motivate them for their regular attendance, and daily report to the principal regarding the process and progress of the online teaching.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/quality-policy-objective/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.asianacademypune.ac.in/important-document/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:

A trust runs the college, and its President is a Lady. The college culture must be developed to be sensitive towards women issues, treat them as equals, give them all equal opportunities, and empower them. It has resulted in girl students outnumbering male students every academic year. The college campus is made safe and secure for female students, faculty members, and all women employees.

The college has security guards a CCTV surveillance system and arranges lectures and programs on gender sensitization, woman empowerment, and related topics. The committees exist like Anti-ragging and prevention of sexual harassment cell, which safeguards the safety and security of girl students and women employees.

Counseling:

The girl students are counseled regularly by lady faculty members and encouraged to share their problems with the principal.

Common Room for Girl students: the separate common room is provided for girls, with the required furniture viz. chairs, tables, bed, papers magazines, and indoor games.

The Mentor-Mentee system operates and provides support and guidance to the girl students.

Provide a Web link to:

Annual gender sensitization action plan.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1HXgX2XUIh87F-opd89GAQ8N36q1MXD4X/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1wNJehn2OLdnJPCrJusctRnBcxrJSmccY/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response:

The college has given strict warnings to the students to minimize degradable and non-gradable waste on the college campus. Plastic is banned on campus.

Dust Bins are placed at prominent places throughout the college premises.

Solid waste in the form of paper is collected in waste paper baskets and put in trash cans to be collected by corporation employees for disposal.

Old computers and other electronic gadgets and equipment are sold to junk dealers dealing with e-waste material.

Liquid waste from laboratoriesis collected and given to agencies dealing with waste chemicals. Wastewater and sewage water are sent through pipelines connected to corporation sewage lines.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has a women empowerment cell, which ensures a safe environment for girl students and provides a happy learning experience through periodical counselling. The college has CCTV surveillance for the safety of all the students and the faculties of the college.

The college offers the opportunities to students to volunteer in National Social Service and Sports and cultural units to participate in various co-curriculum activities.

The college celebrates all National festivals like Republic Day, Independence Day, Constitution Day, and the birthday of great leaders, DR.B.R Ambedkar's Birthday, Mohandas Karamchand Gandhis Birthday, etc.

The college conducts several cultural programs and competitions in which students perform different state cultures of India by taking part in fancy dress, folk dance competitions, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution serves as a set of principles, rules, and procedures that apply equally to all citizens. It also has the spirit and core values enshrined in the various article like truth, non-violence, peace, cooperation, respect, honesty, and kindness.They are sovereignty, the republican character of an Indian state, justice, liberty, equality, fraternity, human dignity, unity, and nation's integrity.Our constitution ensures all rights and dignity; it also prescribes specific values like patriotism, nationalism, environmentalism, harmonious living, gender equality,etc.The college ensures the singing of the national anthem daily in the morning and all official programs as per the protocol.The college has an SC/ST Cell to ensure social justice and the policy of inclusiveness which are also the core values enshrined in our constitution; The Cell conducts the counseling to encourage the students to follow the ideal and path of Dr. B.R. Ambedkar to achieve knowledge and self-respect.The college celebrates national festivals like an independence day on the 15th of august every year, and the day marks the importance of freedom on this day. A flag hoisting ceremony is organized, followed by a recitation of the National Anthem.The college principal, faculties, and students deliver a speech on the importance of the Indian freedom struggle. The college conducts different cultural programs and events to highlight the constitutional spirit of liberty, equality, justice, and fraternity, and NSS volunteers perform programs based on Unity in Diversity

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.asianacademypune.ac.in/events/
Any other relevant information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/2.3.1-Science-Department-Activity.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national and international Commemorative days, events and festivals in the acdemic year 2020-21

These days helps students to generate patriotism, leadership skills, awareness among studentsand to actively participate in the college activities.Following are the activities celebrated in the college.

Sr.No. Name of the activity Date of the activity

1 World Book and Copyright day 23/04/2021

2. Womens Days celebration 08/03/2021 & 09/03/2021

3. Dr.Babasaheb Ambedkar Jayanti 14/04/2021

4. Mahatma Jyotirao Phule Jayanti 15/04/2021

5. Science Day Celebration and Project Exhibition 3/03/2021

6. Marathi Din 27/02/2021

7. Shivaji Maharaj Weapons Exhibition on Account of Shivjayanti 19/02/2021 & 20/02/2021

8. Shiv Vachan Saptah 12/02/2021 - 20/02/2021

9. Republic Day 26/01/2021

10. Netaji Subhashchandra Bose Jayanti 23/01/2021

11. National Youth Day 12/01/2021

12. Savitribai Phule Jayanti 03/01/2021

13. Minority Day 18/12/2020

14. Mahatma Phule and Lal Bahadur Shastri Jayanti 31/11/2020

15. Sardar Vallabhbhai Patel Jayanti 31/11/2020

16. Indian Constitution Day 26/11/2020

17. National Education Day 11/11/2020

18. National Integration Day 19/11/2020

19. Dr. A.P.J Abdul Kalam Jayanti 15/10/2020

20. Vachan Prerna Divas 15/10/2020

21 Mahatma Phule Jayanti 02/10/2020

22. Kranti Din 09/09/2020

23. Lokmanya Tilak & Annabhau Sathe Jayanti 01/08/2020

24. Independance Day 15/08/2020

25. Abul Kalam Azadi Jayanti 11/11/2020

26. Indira Gandhi Jayanti 19/11/2020

27. Marathi Day 27/02/2021

28. Loksahi Pandrawada 26/01/2020 to 10/02/2020

29. Shaheed Diwas 23/03/2021

30 Lokmanya Bal Gangadhar Tilak Jayanti 23/07/2020

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]()
Geo tagged photographs of some of the events	[View File]()
Any other relevant information	[View File]()

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The mission of the college is to provide greater opportunities and access to higher education with equity to all the eligible students / persons and in particular to underprivileged sections there by contributing to the development of the society and nation.Our first best practice, Mobile Teaching Program is imparting education to underprivileged sections, nearby villages Panshet, Rule, Malkhed and Khanapur.The second best practice is, Financial Aid to the Deserving Students by The College imparting financial help to poor students of our college.Thus our college tries extend help to underprivileged students by supporting through teaching and financial help.

1. Mobile Teaching Program:A socio-economic survey was conducted in three villages namely Panshet, Rule, Malkhed and Khanapur from where students have been taking admission in this college. The objective of the survey was two-fold - to study the socio-economic profile of the people/families staying in these villages to study the need for training/ orientation to people staying in these villages.

2.Financial Aid To The Deserving Students By The College: To extend financial aid to the deserving students especially from the rural area,To save them from discontinuation of their studies owing to poverty and To support financially all the deserving poor students without any discrimination of caste, creed or gender this program.To promote the 'equality' among the students.To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students.

File Description	Documents
Best practices in the Institutional website	https://www.asianacademypune.ac.in/wp-content/uploads/2021/07/7.2.1-Best-Practise-compressed.pdf
Any other relevant information	https://www.asianacademypune.ac.in/events/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Asian college was established in 2007It is a leading brand of excellence in education and is recognized as one of the best colleges in India. The college is situated in the semi-urban area of Pune city. One is to increase knowledge, understand the factors that influence the organization, and provide many systems, facilities, sharing, tools, and techniques that urban and rural students can use to control the organization. It is an existing field where we can have a proper impact on the operations, works, business structures, etc.The academy is committed to empowering urban and rural students through capacity building and imbibing career-oriented skills. The college provides a brand new world-class infrastructure and a holistic environment for excellent learning and development. Asia has created a unique learning structure that has come to be the hallmark of the institute.Asian college pride to mention itself as a student's oriented institute.We get a good number of students for admission every year.Along with academics, students get exposure through National Social Service, Sports, and Cultural Activities and competitions. The on-campus recruitment at Asian College provides a convenient way for corporates to interview our students for permanent employment.We also have different tie-ups and MOUs, which will nurture students in the academics in other Domains. We conduct a pre-placement activity program for the final year students, which helps students get placed in Multinational Companies.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with Savitribai Phule Pune University, Pune, and the University has prescribed the curricula of all the programs taught in the college. The college plays an essential role in effective curriculum delivery through a well-planned and documented process. The prescribed curriculum is taught efficiently and continuously, finishes the curriculum on time, applies effective pedagogy, appoints the required number of teaching and non-teaching staff, and provides equipment, apparatus, instruments, computers, books, journals, chemicals, etc. ICT-enabled tools.

Due to Covid-19, the college remained long closed period; hence there was no actual teaching in the classrooms. The teaching process began online and worked from home. Due to Covid-19 new pedagogy based on ICT-enabled might be mandatorily used to complete the tacks. The IQAC has prepared online teaching schedules and encouraged the teachers to be conducted lectures online. To motivate the students, they have ready videos and share them on YouTube.

Under the guidance of the IQAC, arranged webinars on several subjects and organized training sessions for the teachers for the inculcation of ICT techniques in the teaching pedagogy to the benefit of the students and for strengthening the teaching-learning process of the college.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.unipune.ac.in/university_files/syllabi.htm

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University has introduced the choice-based credit system and

semester pattern from 2019-20. Due to this, the under-graduate and post-graduate CIE patterns were revised as described above.

The Continuous Internal Evaluation (CIE) is done based on assignments written test, mid-term-test, term paper, practical journal, seminar presentation, open-book test, project work, field visit, for a specific course in each semester, and internal assessment marks are awarded based on the performance of the student

The marks obtained by the students in the CIE process comprise 20% weightage for their University weightage. However, for the course on a major project, the internal marks weightage is 40%.

The teachers convey the internal marks evaluation scheme to the students at the beginning of each semester. At the beginning of the new session, the course syllabus and its C.O.s, POs, SPOs, and question paper patterns are discussed with the subject teachers.

Due to the Covid-19 pandemic, continuous internal evaluation was done as per the guidelines load down by the UGC and the University, and CIE results were sent to the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/ACADEMIC-CALENDAR-20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

810

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college provides a wide range of value-added courses for the students to choose from according to their interests. These courses are directly linked with their programs. Still, they contribute to sensitizing the students to cross-cutting gender, environment and sustainability, human values and professional ethics, and developing creative and divergent competencies. The University has included cross-cutting issues in the curriculum and courses prescribed for the study, and passing in that particular Couse is mandatory. After passing the courses, a certificate is awarded to the students, which helps them obtain the job. During the academic year and considering the Covid-19 pandemic situation, the college has introduced cross-cutting courses like Human Rights, Women empowerment, Yoga and Meditation, Cyber Security, Human Values, Professional Ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

500

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/FeedbAck-Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/FeedbAck-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

350

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The college identifies the learning level of the first-year enrolled students in various streams after the admission process and before the commencement of the actual teaching in the classrooms. The admission committee was compiled the last qualifying examination data of the students. The students who scored above 55% marks are grouped in the advanced learner group, and below the 55% marks and above the passing range are grouped in the slow learners' group.

Advance learners are motivated by participating in competitive examinations, various competitions, seminars and workshops, poster presentations, and exhibitions. They get their representation on various college committees like Student Council, IQAC, and NSS.

The slow learners are enhanced through the remedial coaching, bridge course, mentor-mentee system, internal tests, group discussions, field visits, home assignments, and extra-lectures.

Due to Covid-19, online training was provided to the students as per their demands.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/2.2.1-Learning-Levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
810	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The students are called upon to participate in classroom sessions, ask questions, clear their doubts, and share their views. Presentation by students, teaching with cases, conducting role-plays and group discussions, seminars, workshops and guest lectures, home assignments, fieldwork and projects, internships, and study tours.

Experiential learning from extracurricular activities by working in committees like cultural, sports, discipline, placement, etc. Students learn and hone the skills of planning, organizing, team building, interpersonal skills, time management, logistics, and decision making. The students are taken on industrial visits to get hands-on experience and clarify their doubts on whatever is happening in their related field. Industry experts are brought in periodically to enlighten the students' theoretical knowledge with their practical experience. Computer science students are encouraged to develop projects in the final year of their studies.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.asianacademypune.ac.in/student-centric-method/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

In this era of technological advancements and ICT use in most sectors, e-learning is one of the innovative ways in the teaching-learning process. The college is committed to innovations in knowledge delivery through optimal use of available information communication technology. The teachers use various innovative methods to appeal to the students more than the conventional chalk and board classroom. The pedagogy used by the teachers is aimed at developing creative ways to evince interest in the students in the teaching-learning process in the following ways

The college follows ICT-enabled teaching in addition to traditional classroom teaching. In addition to the chalk and talk teaching method, the teachers use IT-enabled learning tools such as PPT, Videos, online sources to expose the students to advanced

knowledge and practical learning. The classrooms are fully furnished with LCD, Computer, internet connectivity, Laptops, Scanner, mike, and sound-box.

Due to Covid-19 online lectures were arranged. Every teacher has adopted the ICT technology and conducted their classes through the ICT tools. The teachers deliver online lessons, attend online meetings and webinars, and prepare online quizzes, Video Conferencing, and Video lectures.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4.36

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

Internal assessment for all courses and subjects is done strictly as per university guidelines. The college conducts internal examinations during the semester, and the class teacher constantly monitors the results to ensure the consistent performance of the students.

The dates of the tests are announced at the beginning of the semester. The test pattern is as per the University CBCS pattern. Invigilators monitor the tests to avoid malpractices.

The college ensures transparency through students being asked to write the tests in answer sheets provided by the college. Answer sheets are evaluated and returned to the students. The student's progress is discussed after the examination in a parent-teacher meeting. The class teacher decides the allotment of marks, overseen by the HODs and the principal. Final CIE marks are displayed on the notice board before uploading them to the University portal. Students can contact respective subject teachers in case of any discrepancy in the marks, which shall be redressed immediately if found to be wrongly valued or entered

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/1.1.2.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college has an effective system to redress the grievances of the students for the internal assessment marks. The Mechanism is transparent, time-bound, and efficient. The students are given the valued answer booklets, and the grievances about fewer marks are rectified immediately by the subject teacher. The final internal marks are displayed on the notice board before uploading them in the university portal to facilitate the students to know how much they would get as the internal marks when the final results are released. The students are free to approach the concerned teachers once the internal assessment marks are released if they are not satisfied and feel they deserve more for

their performance.

If the student is not satisfied by the teacher's explanation, they can approach the HOD. If their grievance persists, they can come to the grievance redressal cell of the college, where the Principal and committee members address his grievance. In the case of the end of the semester external exam, students are given sufficient scope for the redressal of their grievances to evaluate different papers in the University's manner and system.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/Exam-Committee-Meetings.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has established each program's P.O.s, PSOs, and C.O.s, clearly stating the objectives and outcomes. Teaching is planned in such a way as to bring out the desired results as stated in the syllabus. All expected course outcomes are prepared and distributed to the students at the beginning of the academic year. Students are motivated towards course outcomes throughout the program by the course teacher.

Evaluation Process and Reforms Key Indicator looks at issues related to assessment of teaching, learning, and evaluative processes and reforms, to increase the efficiency and effectiveness of the system. One of the purposes of evaluation is to provide development-inducing feedback. The qualitative dimension of the assessment is used to enhance students' competence. The innovative evaluation process is to gauge the knowledge and skills acquired at various levels of the programs. These specifications are stated as P.O.s, PSOs, and C.O.s.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://asianacademypune.ac.in/wp-content/uploads/2020/10/2.6.1-Program-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:-

The college strives to accomplish program-specific and course outcomes through its academic co-curricular and extracurricular activities specially designed to achieve them. The evaluation results and student feedback ensures that the course objectives are realized. Preparation of teaching plan and maintenance of the work diary also helps the teacher and the student focus on the predefined activities to achieve the outcome. Students' progress and learning outcomes are monitored through continuous evaluations, tutorials and laboratory exercises, and live projects/assignments. The college conducts tests in all courses and reviews students' performance in the meeting at the departmental level and the discussion of the resulting committee under the chairmanship of the CEO. At the end of each semester, student feedback is taken; course wise performance of students is discussed, analyzed, and recorded in terms of grades. Weak students are encouraged for special meetings and interaction with the faculty to identify their problems and solve them.

Regular seminars, debates, case studies, quizzes on the relevant subjects are conducted in the classroom to make learning an integrated and exciting process. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/1.1.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	www.asianacademypune.ac.in

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/SSS-Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.86

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

6

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	www.asianacademypune.ac.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Asian College of Science and Commerce has established IIC at Higher Education Institution in 2020 with the aim to aware students and motivate students towards the innovation and Start-up, Patenting, Etc.

Innovation Ambassador : Along with this academic activities we are also involved in the Innovation Ambassador training provided by MOE, Government of India. In this our 5 Faculties has successfully completed Basic level training of innovation ambassador.

Impact Lecture Series : We have also participated in the Impact

Lecture series with different subject. This session was delivered by the expert which have the relevant experience of more than 15 yrs in the specific domain. Students have been explored with different motivational from the experts in the field of medicine, energy, innovation and the Incubation lab.

Competition under IIC:

To spread the awareness of innovation and the creativity college has organised different competition for students such as Science Exhibition, Pitching Competition, Business Plan competition, Even we have motivated students to participate in the competition and events organised by other colleges.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.asianacademypune.ac.in/innovation/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://www.asianacademypune.ac.in/researchpage/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college was founded with the social objective of empowering the underprivileged group through higher education. So it is but natural for the management to be sensitive and responsive to societal issues. To instill social responsiveness and achieve the objective of holistic development of students, they are motivated to carry out community development activities in the neighborhood.

The NSS conducts an annual camp in the neighboring villages for seven days, which helps them mingle with the village and rural people to understand their lifestyles and needs better. Extension lectures on social evils with outsiders are arranged to create awareness among the students.

The students are also encouraged to participate in the following activities. 1) Plant trees inside the campus and in the adopted neighborhood 2) Free eye camps 3) Blood donation camps 4) Environment awareness camps. 5) Swacch Bharath Abhiyan 6) Awareness rallies on aids, Anti- Liquor, Anti- Tobacco, and Drugs. The students accumulate new knowledge and positively experience changes in their attitude and behavior towards the socially deprived or oppressed. The activities kindle the patriotic spirit of the students, develop self-discipline, and tend to follow ethics in their personal and professional life.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/news-published/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

98

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has imparted higher education in B. Com., BBA, BBA

(C.A.), B. SC., (C.S.), B. Sc., M. Sc. (C.S.), M. Com., programs, and 0000 students were enrolled in these programs. The infrastructural and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment have been adequately made available to run these programs efficiently and effectively, and time-table is so prepared to ensure optimums utilization of space. The management ensures that the required facilities are always available with scope for augmentation to increase the intake of students and the courses.

At present, the following infrastructural facilities are available: Classrooms, smart classrooms, Laboratories, Library, Computer labs, Conference hall, Seminar hall, Staff common rooms for male and female, Students common rooms for girls and boys students, IQAC, NSS, SWO, offices, and parking space.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.asianacademypune.ac.in/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a well-maintained campus, and management believes in the overall development of the students. The college encourages the students to participate in sports and cultural activities. The college has indoor games facilities like table tennis, chess, caroms, yoga, and meditation well maintained and utilized for practice. The college students participate in University level competitions and other intercollegiate competitions. The college has hired a playground and availed for outdoor games such as badminton, volleyball, throw ball, cricket, football, kabaddi, handball, kho-kho, etc. The students do regular practice on the hired ground. The students are encouraged to participate in the cultural events held in the college like cultural entertainment events, annual sports day, and yearly social gatherings, farewell, Republic and Independence Days, birth and death anniversaries of Indian Idols. The students are sent to other colleges for intercollegiate competitions like dances, debate, singing, and mimicries competitions. The cultural

and sports & games Committee play an excellent role in the overall development of the students' community

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.asianacademypune.ac.in/4-1-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.asianacademypune.ac.in/4-1-3/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

The college has a library, including a stockroom and reading hall. The qualified librarian has been appointed, and daily book issuing and receiving activities are performed under her guidance and supervision. E-Granthalaylibrary software designed and developed by oooo has been used in the library since 2019, and through the E-Granthalaylibrary has been automated partially. The E-Granthalay Software provides

Add a single sign-in using google and authenticated users from google sign-in after syncing with individual accounts.

Tabulations format in the mail for issue/ return/ renewal and mail and add condition-based details in mail sending.

OPAC history page and reports developments with date-wise details.

Acceptable listing reports with renewal date and due date functionality.

Google calendar integration with user accounts.

Configuration-based notification sending facility and library setting.

OPAC Login actions button on WEB OPAC screen for better user experience.

Barcode reports setting and enhancements in formats.

Name of LMS Software:E-Granthalay

Nature of automation: Partially

Version: 2.03.

Year of Automation: 2017.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	[www.asianacademypune.ac.in]()

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate I.T. facilities for strengthening the teaching and learning process. The computer lab is equipped with computers with required software and antivirus. UPS powers the computer lab to ensure uninterrupted lab usage has a LAN facility. The college has a broadband connection-BSNL Mbps to provide a high-quality network speed. LCD projectors are available to provide effective teaching for the students. Teachers use PowerPoint presentations and videos to enhance the teaching-learning process. Scanners, printers, Xerox facilities, are available and faculty make use of this for the benefit of students. The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere on the campus to gain additional information, carry out research activities, download information related to the curriculum, gain further knowledge about their subjects, then pass it on to the students.

The students are encouraged to use I.T. infrastructure in the best possible way to augment their learning and hone their I.T. skills which is a must in today's environment.

The college has installed CCTV on the campus to ensure the security and safety of people and property. The computers, peripherals, and related equipment and accessories are regularly updated and increased, replaced to meet the increasing demand of the teaching-learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.asianacademypune.ac.in

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.23

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has adequate infrastructural facilities for the effective functioning of the programs. The college has taken regular maintenance and periodic replenishment care. The college has made sufficient budget allocation for maintenance purposes due to regular upkeep of the infrastructure and effective mechanisms for maintaining the facilities and promoting the optimum use of the same.

The physical environment has to be kept in good condition, and that is what this college believes. The classrooms are cleaned regularly, and persons are earmarked for this purpose.

The labs have attendants who keep all the including furniture equipment etc., clean regularly.

Similar is the case with other rooms and halls and corridors etc.

The maintenance of equipment, furniture, and fixtures is outsourced to agencies/persons who do regular check-ups as preventive and breakdown maintenance.

The library is kept dust-free, and also books are well maintained. The old books used are sent for binding at the end of the year.

The indoor sports equipment is well maintained and replenished when worn out or lost.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.asianacademypune.ac.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	www.asianacademypune.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

553

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

553

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

63

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students are involved in the college committees.

1. **Students' council: Objective: To teach democratic principles among the students.**
2. **Internal Quality assurance Cell: Objective: To cultivate a quality culture in Teaching Learning.**
3. **Anti-Ragging Committee: Objective: To avoid ragging cases on the college campus and outside.**
4. **Internal Complaint Committee: Objective: To maintain a safe and secured environment on the campus.**
5. **Grievance Redressal Committee: Objective: To reduce grievances in students and staff.**
6. **Admission Committee; Objective: Objective: To efficiently manage the admission process.**
7. **Library Committee: Objective: To enrich Library collection and improve usage.**
8. **NSS Committee: Objective: To help P.O. in conducting socially relevant programs.**
9. **Alumni Association: Objective: to foster a spirit of loyalty and promote your organization's general welfare.**
10. **Student Feedback Committee: Objective: To collect feedback**

on the curriculum.
11. **Trips and Field Visit Committee: Objective: To organize field trips and field visits.**
12. **Competitive Examination and Guidance Committee: Objective: To guide competitive examinations.**
13. **Start-Up and innovation Cell: Objective: To conduct various training and experts sessions to percolate start-up policies and create a platform ta acquire start-ups and innovations among the students.**
14. **Earn and Learn Scheme Committee: Objective: To work for student development.**
15. **Cultural committee: Objective: To create an ambiance for expression and development.**

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-4TEb1ub8 fv6tZpE8Ra89HqIZjoCVCSH/view?usp=sharing
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has a registered Alumni Association. Its details are as given below.

Name Of the Alumni Association:

Registration of Public Trust Act 1950 No. :

Registration of Society Registration Act, 1860(XXI of 1860)

Date of Registration:

Tenure of the Governing Council: five years.

A significant contribution for the academic year 2020-21.

File Description	Documents
Paste link for additional information	www.asianacademypune.ac.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision: The vision of AAERs Asian College of Science and Commerce is to provide all the facilities and training to students to become good Managers, Entrepreneurs, and Citizens.

Mission: Provide more significant opportunities and access to higher education with equity to all the eligible students/persons

and particularly to underprivileged sections, thereby contributing to the development of the society and nation. All the activities are carried out in the direction towards the fulfillment of the vision and mission of the college.

The Governing Body, in its meetings,makes the major decisions regarding raising funds and its utilization. In the College Development Committee meetings, all the decisions about the day-to-day working are taken. The college has constituted the IQAC of the college to enhance the overall quality of the teaching-learning process.

The Trust is pro-active in the overall development of the college by making decisions motivating the principal, teaching and non-teaching staff, and the students and by their participation and presence and creating a friendly environment for smooth working.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

The principal is the Executive and academic head. All liaisons and interactions with regulatory bodies, including government authorities, community, society, and media,are done by the Principal consultation with teaching and non-teaching staff.

Decentralization is practiced in the true sense. Decision-making is done by the principal and committees, where decisions are taken in consultation with other members, making it participative.

The Principal delegates specific authority to heads of various academic and administrative bodies of the college. In consultation with the members, they take all decisions within the scope of their power with no interference.

The students take an active part in the governance of the

activities on the campus, and the students are also encouraged to do so by the management.A student is a nominated member of IQAC, where various decisions for qualitative improvement of the college are taken, and the students' suggestions are considered.

There are also various student committees with maximum student members like student council, class committee, cultural committee, Sports committee, NSS where decisions are taken by the students and endorsed by the management.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-4TEb1ub8 fv6tZpE8Ra89HqIZjoCVCSH/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

The college gives access to higher education to students from rural and underprivileged areas. The college has prepared plans to increase the number of certificate courses, undergraduate and postgraduate programs, and their intake capacity. During the academic year following, new courses and programs have been added to the college for the benefit of the students.

Sr. No.

Particulars

Intake capacity

No. of Students Enrolled

1.

Certificate Course in Intellectual property

Right

Certificate Course in Robotics

Certificate Course in Software Testing

Certificate course in SAP-B

Certificate Course in SEGA

Certificate Course in Tally

Certificate course in C++

Certificate Course in Python Programming

Certificate course in Drone programming & Design

Certificate course in EDP

Certificate course in Personlity & Soft Skills Development

Certificate course in Advance Excel

Certificate course in Data Entry

Certificate course InBanking & Finance

Certificate course in Cyber Security

Certificate Course in Software Testing

Certificate Course in Intellectual property

Right

30

35

60

30

50

70

30

55

50

70

67

60

60

30

30

40

43

30

35

60

30

50

70

30

55

50

70

67

60

60

30

30

40

43

The strategic plan for the year was as follows:

1. Increased the number of courses.
2. Increased the number of programs
3. Renovation of the infrastructure.
4. Added new books in the library.
5. Digitizing the Library.
6. Increased the number of faculty members.
7. Increased add-on courses.
8. Strengthen the placement activities.
9. Extensive use of ICT.
10. Registeration in Various Innovation Cell such as IIC, NISP and ARIIA
11. Participation in the Rural Development such as MGNCRE (SAP, REDC)
12. Apply for the different awards and nominations

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1j_UU45ada gT3pmP_RZ8xc-9CgyeMOo3Y/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college has the following committees:

1. Administration set up: Administrative work related to academics, personnel, accounts, and records maintained. The

principal is the Academic and administrative head supported by the teaching and non-teaching staff.

2. **College Development Committee:** The chairperson is the Trustee, and the principal is the Member-Secretary who takes all decisions about qualitative improvements of the college.

3. **Admission committee:** Deals with admission-related activities like advertisements on the website, posters, handbills, canvassing.

4. **Library Advisory Committee:** The committee decides on the procurement, use, and maintenance of books, magazines/journals, and the facilitation of utilization of the library.

5. **Examination Committee:** It takes care of examination work.

6. **Women Empowerment Committee:** It works for gender equality and the welfare of women. All issues and grievances are addressed and resolved through the committee.

7. **NSS Committee:** The committee involves in community development and social welfare.

8. **Grievance redressal cell:** The committee redresses discipline, ragging, sexual harassment, and other student grievances.

9. **Anti-ragging Committee:** The committee ensures the safety and security of the students.

Placement Cell: It helps and guides students to secure jobs through placement drives

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1sycZ2zOZgiLq52NAc88oq8JkVjcRivhH/view?usp=sharing
Link to Organogram of the institution webpage	https://drive.google.com/file/d/10kQcphj0nTffRXFzrwFXFkHhJcFVAl92/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response:

The college authorities have a social objective towards its teaching and non-teaching staff, hence satisfying the employees.

To motivate the employees to give their best, they are given financial and non-monetary incentives.

To grant festival and emergency advances to the teaching and non-teaching staff.

To provide computer awareness training to the employees.

To felicitate teaching and non-teaching staff on their best achievements.

To avail all types of leaves, including casual, duty leave, study leave, medical, maternity.

To motivate them to attend Refresher and orientation courses.

To avail financial support to the faculty members for attending national and international seminars, conferences, and workshops.

To declare holidays as per UGC, Government, and University Norms.

To fix working hours as per the UGC guidelines.

To pay examination remuneration as per the university rules.

To encourage the faculty members to pursue higher education.

To motivate the faculty members to publish research papers in reputed research journals approved by the UGC.

To pay salary on time every month.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19Hkre18-X8Vf-bI3S4DIEAekEFeybzt8/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

The college follows the performance-based assessment system (PBAS) of UGC as prescribed in its regulation of 2009 and

consequent API of SavitribaiPhulePune University. The college collects confidential reports of the teaching and non-teaching staff every year.

Appraisal system/policy for teaching staff:

Faculty members are given a self-appraisal form annually which elicits the following information:

Workload, lesson plans, resulting from analysis of subjects taught, papers published in national, international journals,research done, Workshops, conferences, seminars attended and conducted, C.T. use in teaching-learning, Industrial visits, Reference done for teaching, enhancement of qualifications, examination work done, administrative job done, punctuality and regularity, participation in extension activities, teamwork and interpersonal relations with other faculty and staff.

For non-teaching staff:

The appraisal is done on the quality and quantity of work, nature of work, sincerity, devotion, skill sets, efficiency, and contribution to the overall improvement of the college.They are also appraised for any outstanding contribution and their team working abilities. Informal appraisal of the non-teaching is done regularly by the principal and department heads by observation and interactions.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1t4zNA3DA6Dxxh1ZE_xdEyj2h2N1ZObb4/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The college has a mechanism for internal and external audits. The fundamental difference between these two audits is as given below.

Sr. No.

Differential Points

Internal Audit

External Audit

Appointment

Appointed by the college

Established by the Trust of the college

Qualifications

Need not possess any specific expertise

Must be qualified(C.A. Exam) and registered with the Institute of Chartered Accountants of India

Status

An employee of the college

As an independent person

Conduct of Audit

Kind of continuous Audit

After preparation of financial accounts and completion of the financial year

Scope of Work

Determined by the college

Determined by Law

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19Hkre18-X8Vf-bI3S4DIEAekEFeybzt8/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.5

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

A trust runs the college and has a systematic policy for mobilization of funds and ensuring optimal utilization of resources.

The college is a self-financed institution. The primary source of funding for the college is the fees collected from the students. The budget is prepared as per the requirements of the various departments.

The college has mobilized the following sources of funds and optimal utilized for the development of the college.

Mobilization of Funds:

   1. Admission fees: The College receives admission fees from the students, and the University decides the fees structure

for Non-granted Courses and programs.

2. Other sources of funds are the contribution of Alumni, philanthropists, and the Management/Trustees who contribute to meet the requirements whenever the need arises.

Utilization of the available Resources:

1. The college collects fees from the non-granted enrolled students and utilizes them for the salary payment of the teaching and non-teaching staff.
2. The remaining funds are utilized as per the sanctioned budget.
3. Regular Internal Audit is conducted and maintained complete transference.
4. External Audit is conducted through the Chartered Accountant.
5. Audited Statements are submitted to the concerned Government offices.
6. The funds are scarce the priority is given for the development of students and fulfillment of their needs

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1gb3NHE8463yyJTi3m1A4Hjmr7YAbv6EM?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) was established on 02/05/2018 and developed the following mechanisms.

To motivate the faculty members for extensive use of ICT-enabled pedagogy.

To introduce bridge and remedial courses as per the need and demands of the students.

To obtain feedback on the curriculum from the students through a structured questionnaire.

To introduce the new certificate courses and programs for the benefit of the students.

To strengthen placement activities.

To sign up for the new memorandum of understanding with reputed institutions.

To strengthen Alumni Association activities.

To conduct college SWOC analysis and compare it with previous year's analysis and strengthen the planned activities.

To arrange more competitive examinations coaching classes and encourage the students to appear for these examinations.

To organize seminars, workshops, field visits, and exhibitions to upgrade the students' knowledge base.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/quality-policy-objective/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

The IQAC was established on 02/05/2018 for guiding the faculty members. Some of the areas where the IQAC has suggested reforms are:

To improve teaching quality and teachers' profile.

To enhance continuous internal evaluation system.

To increase the employability skills of the students by introducing new job-oriented courses.

To assess course outcomes and program outcomes periodically.

But due to the Covid-19 pandemic situation, educational institutions have been closed for quite a long time due to the lockdown declared by the Government. The teaching in the classes was not done because the students and the faculty members were not permitted to come to the college. The Government has allowed conducting online lectures instead of coming to college to carry the teaching work from home.

It has increased the responsibility of the IQAC a lot. Preparation of teaching schedules, making available ICT-enabled equipment, making aware to the faculty members about online teaching, arranging online training workshops to the faculty members who don't know the online teaching pedagogy, making aware of the students for their participation in online education, solving their quarries, motivate them for their regular attendance, and daily report to the principal regarding the process and progress of the online teaching.

File Description	Documents
Paste link for additional information	https://www.asianacademypune.ac.in/quality-policy-objective/
Upload any additional information	View File

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | A. All of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://www.asianacademypune.ac.in/important-document/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:

A trust runs the college, and its President is a Lady. The college culture must be developed to be sensitive towards women issues, treat them as equals, give them all equal opportunities, and empower them. It has resulted in girl students outnumbering male students every academic year. The college campus is made safe and secure for female students, faculty members, and all women employees.

The college has security guards a CCTV surveillance system and arranges lectures and programs on gender sensitization, woman empowerment, and related topics. The committees exist like Anti-ragging and prevention of sexual harassment cell, which safeguards the safety and security of girl students and women employees.

Counseling:

The girl students are counseled regularly by lady faculty members and encouraged to share their problems with the principal.

Common Room for Girl students: the separate common room is provided for girls, with the required furniture viz. chairs, tables, bed, papers magazines, and indoor games.

The Mentor-Mentee system operates and provides support and

guidance to the girl students.

Provide a Web link to:

Annual gender sensitization action plan.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1HXgX2XUIh87F-opd89GAQ8N36q1MXD4X/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1wNJehn2OLdnJPCrJusctRnBcxrJSmccY/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response:

The college has given strict warnings to the students to minimize degradable and non-gradable waste on the college campus. Plastic is banned on campus.

Dust Bins are placed at prominent places throughout the college premises.

Solid waste in the form of paper is collected in waste paper baskets and put in trash cans to be collected by corporation

employees for disposal.

Old computers and other electronic gadgets and equipment are sold to junk dealers dealing with e-waste material.

Liquid waste from laboratoriesis collected and given to agencies dealing with waste chemicals. Wastewater and sewage water are sent through pipelines connected to corporation sewage lines.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has a women empowerment cell, which ensures a safe environment for girl students and provides a happy learning experience through periodical counselling. The college has CCTV surveillance for the safety of all the students and the faculties of the college.

The college offers the opportunities to students to volunteer in National Social Service and Sports and cultural units to participate in various co-curriculum activities.

The college celebrates all National festivals like Republic Day, Independence Day, Constitution Day, and the birthday of great leaders, DR.B.R Ambedkar's Birthday, Mohandas Karamchand Gandhis Birthday, etc.

The college conducts several cultural programs and competitions in which students perform different state cultures of India by taking part in fancy dress, folk dance competitions, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution serves as a set of principles, rules, and procedures that apply equally to all citizens. It also has the spirit and core values enshrined in the various article like truth, non-violence, peace, cooperation, respect, honesty, and kindness.They are sovereignty, the republican character of an Indian state, justice, liberty, equality, fraternity, human dignity, unity, and nation's integrity.Our constitution ensures all rights and dignity; it also prescribes specific values like patriotism, nationalism, environmentalism, harmonious living, gender equality,etc.The college ensures the singing of the national anthem daily in the morning and all official programs as per the protocol.The college has an SC/ST Cell to ensure social justice and the policy of inclusiveness which are also the core values enshrined in our constitution; The Cell conducts the counseling to encourage the students to follow the ideal and path of Dr. B.R. Ambedkar to achieve knowledge and self-respect.The college celebrates national festivals like an independence day on the 15th of august every year, and the day marks the importance of freedom on this day. A flag hoisting ceremony is organized, followed by a recitation of the National Anthem.The college principal, faculties, and students deliver a speech on the importance of the Indian freedom struggle. The college conducts different cultural programs and events to highlight the constitutional spirit of liberty, equality, justice, and fraternity, and NSS volunteers perform programs based on Unity in Diversity

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.asianacademypune.ac.in/events/
Any other relevant information	https://www.asianacademypune.ac.in/wp-content/uploads/2022/03/2.3.1-Science-Department-Activity.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for	A. All of the above

students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national and international Commemorative days, events and festivals in the acdemic year 2020-21

These days helps students to generate patriotism, leadership skills, awareness among studentsand to actively participate in the college activities.Following are the activities celebrated in the college.

Sr.No. Name of the activity Date of the activity

1 World Book and Copyright day 23/04/2021

2. Womens Days celebration 08/03/2021 & 09/03/2021

3. Dr.Babasaheb Ambedkar Jayanti 14/04/2021

4. Mahatma Jyotirao Phule Jayanti 15/04/2021

5. Science Day Celebration and Project Exhibition 3/03/2021

6. Marathi Din 27/02/2021

7. Shivaji Maharaj Weapons Exhibition on Account of Shivjayanti 19/02/2021 & 20/02/2021

8. Shiv Vachan Saptah 12/02/2021 - 20/02/2021

9. Republic Day 26/01/2021

10. Netaji Subhashchandra Bose Jayanti 23/01/2021

11. National Youth Day 12/01/2021

12. Savitribai Phule Jayanti 03/01/2021

13. Minority Day 18/12/2020

14. Mahatma Phule and Lal Bahadur Shastri Jayanti 31/11/2020

15. Sardar Vallabhbhai Patel Jayanti 31/11/2020

16. Indian Constitution Day 26/11/2020

17. National Education Day 11/11/2020

18. National Integration Day 19/11/2020

19. Dr. A.P.J Abdul Kalam Jayanti 15/10/2020

20. Vachan Prerna Divas 15/10/2020

21 Mahatma Phule Jayanti 02/10/2020

22. Kranti Din 09/09/2020

23. Lokmanya Tilak & Annabhau Sathe Jayanti 01/08/2020

24. Independance Day 15/08/2020

25. Abul Kalam Azadi Jayanti 11/11/2020

26. Indira Gandhi Jayanti 19/11/2020

27. Marathi Day 27/02/2021

28. Loksahi Pandrawada 26/01/2020 to 10/02/2020

29. Shaheed Diwas 23/03/2021

30 Lokmanya Bal Gangadhar Tilak Jayanti 23/07/2020

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The mission of the college is to provide greater opportunities and access to higher education with equity to all the eligible students / persons and in particular to underprivileged sections there by contributing to the development of the society and nation.Our first best practice, Mobile Teaching Program is imparting education to underprivileged sections, nearby villages Panshet, Rule, Malkhed and Khanapur.The second best practice is, Financial Aid to the Deserving Students by The College imparting financial help to poor students of our college.Thus our college tries extend help to underprivileged students by supporting through teaching and financial help.

1. Mobile Teaching Program:A socio-economic survey was conducted in three villages namely Panshet, Rule, Malkhed and Khanapur from where students have been taking admission in this college. The objective of the survey was two-fold - to study the socio-economic profile of the people/families staying in these villages to study the need for training/ orientation to people staying in these villages.

2.Financial Aid To The Deserving Students By The College: To extend financial aid to the deserving students especially from the rural area,To save them from discontinuation of their studies owing to poverty and To support financially all the deserving poor students without any discrimination of caste, creed or gender this program.To promote the 'equality' among the students.To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students.

File Description	Documents
Best practices in the Institutional website	https://www.asianacademypune.ac.in/wp-content/uploads/2021/07/7.2.1-Best-Practise-compressed.pdf
Any other relevant information	https://www.asianacademypune.ac.in/events/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Asian college was established in 2007It is a leading brand of excellence in education and is recognized as one of the best colleges in India. The college is situated in the semi-urban area of Pune city. One is to increase knowledge, understand the factors that influence the organization, and provide many systems, facilities, sharing, tools, and techniques that urban and rural students can use to control the organization. It is an existing field where we can have a proper impact on the operations, works, business structures, etc.The academy is committed to empowering urban and rural students through capacity building and imbibing career-oriented skills. The college provides a brand new world-class infrastructure and a holistic environment for excellent learning and development. Asia has created a unique learning structure that has come to be the hallmark of the institute.Asian college pride to mention itself as a student's oriented institute.We get a good number of students for admission every year.Along with academics, students get exposure through National Social Service, Sports, and Cultural Activities and competitions. The on-campus recruitment at Asian College provides a convenient way for corporates to interview our students for permanent employment.We also have different tie-ups and MOUs, which will nurture students in the academics in other Domains. We conduct a pre-placement activity program for the final year students, which helps students get placed in Multinational Companies.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Learning Management System:

The students enrolled in the college are receiving under mentioned Learning Management System up to their graduation from the college.

1. Mentor-Mentee system.
2. Online coaching module.
3. Individual Study Planner.
4. Access and guidance to continuous internal evaluation platform with the subject-wise question bank.
5. Facilities to doubt clearance of all subjects
6. Weakness rectifier module
7. Bridge and Remedial coaching module.
8. Access to e-book library.
9. Score predictor facility.
10. Weekend lectures with resource persons.
11. Access to high yield review lectures.
12. Field Visits, Project Work, industrial visit facilities.
13. Participation in seminars, conferences, workshops, poster presentations, various competitions, and PPT presentations.
14. Involvement in community outreach activities.
15. Government scholarships schemes exits
16. Placement Cell activity is conducted regularly.
17. Involvement in internal college committees.
18. Sensitize through gender issues, human values, professional ethics, environmental issues.
19. Motivational programs like cultural festivals, birth, and death anniversary celebration programs.
20. Participation and training for competitive examinations.