



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ASIAN COLLEGE OF SCIENCE AND COMMERCE
Name of the head of the Institution		Jayashree Ravi Upadhye
Designation		Principal
Does the Institution function from own campus		No
Phone no/Alternate Phone no.		020-24690620
Mobile no.		9552570794
Registered Email		asianacadempune@gmail.com
Alternate Email		jrupadhye@yahoo.com
Address		Sr.No. 28/15/16, Narhe Dhayri Road (Pari Company Chowk) Tal. Haveli , Pune 411041
City/Town		Pune
State/UT		Maharashtra
Pincode		411041

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		MR. SAGAR BHARAT GUNJAL			
Phone no/Alternate Phone no.		02024690620			
Mobile no.		9970258851			
Registered Email		asianacademypune@gmail.com			
Alternate Email		gunjalsagar1190@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://rb.gy/nb8fth">https://rb.gy/nb8fth</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://asianacademypune.ac.in/pdf/Academic-Calendar.pdf">http://asianacademypune.ac.in/pdf/Academic-Calendar.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.52	2019	28-Mar-2019	27-Mar-2024
<b>6. Date of Establishment of IQAC</b>			02-May-2018		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
State level Seminar on Intellectual Property		07-Dec-2018 01		36	

Rights (IPR)		
ISO	25-Apr-2019 0	0
Academic and Administration Audit (AAA)	18-Dec-2018 02	300
National Institute Ranking Framework (NIRF)	02-Oct-2019 01	350
IQAC Meetings held	15-Jun-2018 04	60
Result and Placement Records verified	30-Jun-2019 06	12
Review of Peer Team Team Report	28-Mar-2019 03	400
Participation in Best College Award (Rural)	23-Jan-2019 01	400
Documentation the various programs and activities leading to quality improvement	28-Mar-2019 02	90
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Khadi and Village Industries Commission government of India	Conducting Entrepreneurship Development Programme (EDP) under Prime Minister Employment Generation Programme (PMEGP)	Khadi and Village Industries Commission government of India	2018 30	44500
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Guidance/Counselling Facility made available to the students ICT Infrastructure is updated Skill based courses are Introduced with the help of Micro Small and Medium Enterprises (MSME) Government of India Documentation of Various programs and activities Development and application of quality benchmarks

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Use of ICT tools to promote innovating teaching	55 of the faculty members have been Starting use ICT tools in their daily teaching schedules.
To organize industrial study tours	200 Students were participated in study tours organised to get practical knowledge from the professional personnel.
To encourage faculty to take up research projects	The Research Committee has been constituted for enhancement of research culture in the college.
To conduct developmental programmes like workshops, seminars guest lectures, and debates competitions.	Workshops, seminars guest lectures, and debates competitions were held as per academic calendar.
To Invite Professional Trainers to teach Skill Based Courses.	Skill based courses like Certificate Course in Software Testing Training Program, Ms Office, Drone Training, Paper Bag Making, Entrepreneurship Development Program had been jointly organised with the help of MSME government of India.150 Students were successfully completed these courses.
All work required to be undertaken or managed to achieve quality of work performed.	Curriculum, Co-curriculum and extra curriculum activities were organised in the college. Documentation works like activities like reports, photographs, certificates, list of participants, files, examination evaluation records, summary of the pass out students, admission record, minutes of the meetings, feedback analysis records, conferences and seminars records,

	scholarships records, placement records and MoUs etc.; have been kept in the custody of the principal.
To conduct Periodical Academic and Administrative Audit and its follow-up	Academic and Administrative Audit for the academic year 2018-19 was conducted on 18th and 19th December 2018. Eminent scholars were invited to conduct AAA. Their suggestions were discussed in the IQAC and CDC meetings and follow-up action done.
To Prepare and submit of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.	AQAR preparation work was distributed among the faculty members. AQAR for the year 2018-19 prepared as per guidelines and parameters of NAAC. And uploaded on HELS partial and also on college website.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Committee (CDC)	20-Oct-2018

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	19-Mar-2019
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	13-Jan-2019
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has a Management Information System which is used to collect the details of Students Enrollment in different Courses, collecting the details of the Students Enrollment, Details of the Physically Handicapped Students, Details of Scholarship Availing Students, Details of Availability of Physical Education Facilities on the College campus, Details and different records of the
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Library, Details of Physically Handicapped students and Expenditure thereon, Details of Examination Results of different courses, Breakup of Fees Received and Expenditure Status of Plan/ Non Plan Scheme. The Management Information System is also used to manage the details of the staff members through Management Information System. General Details of the Office/ Institute, Details of Courses Conducted in the Institution, Details on Institute Courses, Divisions, Details of Approved Seats, Designation wise, Details of Approved Seats, Subjects wise, Details of Employee, Salary Details of Employee. Tally Software is used for accounting purpose.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response: The college is affiliated to Savitribai Phule Pune University (SPPU) and follows its curricula that have been designed by well qualified and well experienced subject experts. The college implements the curricula with the support of highly qualified and experienced teachers to a group of the students that have largely come from rural and socio-economically weaker sections of the region. The college ensures effective curriculum delivery through a well-planned process in the following ways.

- Institutional Academic Calendar: For proper planning and effective implementation of academic activities of the year, 2018-19 an Academic Calendar is prepared by the IQAC of the college in the commencement of the academic year in tune with the Academic Calendar prepared and issued by Savitribai Phule Pune University. The college chalks out its annual action plan in the form of a calendar which is distributed to the teachers and the students.
- Time Table: The timetable committee prepares the class-wise master timetables. Accordingly, head of the departments allot departmental work to the faculty members. Every faculty member prepares teaching plans and also maintains individual records, assignments and seminars, internal assessment and evaluation, bridge course, remedial and advanced coaching, field visits and project work.
- Departmental Meetings: The syllabus is thoroughly discussed in the departmental meetings. Departmental meeting provides a platform to discuss the course contents and difficulties in delivering the content.
- Head of the Departments Meeting: IQAC arranges a meeting with head of departments and Principal. The HODs discuss with the Principal in the meeting about the progress of the teaching- learning-evaluation process. The heads also discuss the performance of the students, new teaching learning strategies and evaluation methods used in the department.
- Monitoring by IQAC: The Internal Quality Assurance Cell monitors the overall process through the collection of feedback from the students, parents, alumni and teachers. It identifies the difficulties in the curriculum delivery and rectifies in due course and evaluates the departmental level activities during its meetings.
- Institutional support: The teachers are encouraged to attend workshops and seminars. The college has 02 smart classrooms equipped with

computer, LCD, educational software to enhance the use of ICT in teaching methodology. The new books are added to the library regularly to meet the needs of the curriculum. Language lab facility is available for developing articulation, phonetics and proficiency in communication skill.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in Ms Office	-	23/01/2019	15	<ul style="list-style-type: none"> <li>• Ms-Office course trains students how to use MS Office applications use in office work such as creating professional-quality Documents, store, organize and analyse information</li> <li>• Arithmetic operations and functions and create dynamic slide prese</li> </ul>	Train to do work in corporate offices
Certificate Course in Ms Office	-	07/01/2019	15	<ul style="list-style-type: none"> <li>• Ms-Office course trains students how to use MS Office applications use in office work such as creating professional-quality Documents, store, organize and analyse information</li> <li>• Arithmetic operations and</li> </ul>	Train to do work in corporate offices

				functions and create dynamic slide prese	
Certificate Course in Software Testing Training Program	-	11/02/2019	15	Brief introduction to software systems and SDLC Testing Techniques Test Adminis tration Create the Test Plan Managing Change	Train to do work as a software engineers
Certificate Course in Drone Training	-	12/12/2018	15	To educate empower enable and emcourage students to learn the arts and science to Drone techonology	Train the students to use Drone Techniques photographs
Certificate Course in Software Testing Training Program	-	15/11/2018	15	Brief introduction to software systems and SDLC Testing Techniques Test Adminis tration Create the Test Plan Managing Change	Train to do work as a software engineers
Certificate Course in En trepreneursh ip Development Program	-	15/09/2018	15	Communicat ion, Present ation, Leadership and labourship Purchase Inventory Break Even Analysis Legal Formalities Marketing Strategy and technique of Book Keeping and Accountancy	To incalcute En trepreneurs skill



Certificate Course in Paper Bag Making	-	05/10/2018	15	Students can show their creativity and artistic skills by making attractive paper bags.	To boost creative and inventive skills in the students.
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## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Computer Science	15/06/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	176	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Rights	15/06/2018	35
A Course In Environmental Awareness	15/06/2018	88
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Exposure	44
BCA	Computer Application	54
BSc	Computer Science	18
BSc	Cell Biology, Energy Study, Material Science, Nano Participial, Environmental Chemistry	30
BCom	Costs and Works Accounting, Banking and Finance	88
MSc	Computer Science	35
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Feedback is an essential element of the learning process. The college collects feedback on curriculum aspects from the students, parents, alumni, teachers and employers through the structured questionnaire. The feedback collected from the stakeholders has been analyzed and taken in to consideration for the development of teaching-learning process. Students' Feedback: For the academic year 2018-19, students' feedback is sought from around 68 students about the curriculum and teaching learning process. Majority of the students' population 60 agreed that the syllabus is very much challenging and the allocation of weightages is appropriate in relation to the level of course work. Majority of the students strongly agreed that the syllabus is covered by the teachers on time. Around 95 of the students agreed that the content provided in the syllabus is well sequenced and equipped. Also, majority of the students 95 agreed that the laboratory experiences and practical exposure given to them enhanced their understanding of the concepts and enable them to relate theoretical components to practice. Parents Feedback: Parents' feedback is taken from approximately 91 parents about the curriculum and the college for the year 2018-19. Majority of the parents expressed that the simplicity and fairness of the admission procedure of the college is excellent. Academic discipline in term of timely conduct of lectures, practical, co-curricular and extra-curriculum activities is highly appreciated by them. Alumni Feedback: Nearly 84 alumni were given their feedback for the academic year 2018-19. The feedback from the alumni reveals that 100 of them feel proud to be a part of the college and are willing to contribute to the development of the college. Majority of alumni 75 rated the developmental activities rendered by the college for their overall development as highly efficient. While expressing their view on the career guidance and counseling as well as placement cell, 100 of them agreed that ample on campus and off campus opportunities were provided. Teachers' Feedback: Feedback on curriculum aspects is sought from 96 faculty members for the academic year 2018-19. The aspects such as provision of adequate time and resources for framing syllabus, coverage of both theoretical and practical components in the syllabus, the coherence of the syllabus with programme outcomes, involvement of the field experts while designing the syllabus, focus on necessary teaching skills, ensuring components that inculcate ethical values, enlisting reference books, focus on flexible curriculum based on current trends., update elective courses. Majority of 55 of them agreed and 45 of them strongly agreed that curriculum is flexible for enrichment, revision and modification based on recent trends and innovative ideas. 100 of the teachers agreed that they have the freedom to adopt new teaching strategies for curriculum. Employers Feedback: Feedback is obtained from 90 recruiting companies with the help of structured questionnaire have good employability skills required for them. 90 of them agreed that the students from the college maintained a cordial relationship with subordinates and higher officials.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Cost and works Accounting and Banking and Finance	142	150	135
BBA	Business Exposure	80	55	38
BCA	Computer Application	80	56	35
BSc	Cell Biology, Energy Study, Material Science, Nano Participial, Environmental Chemistry	120	30	23
BSc	Computer Science	80	20	8
MSc	Computer Science	30	30	24

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	390	35	13	2	15

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	52	4	2	300

[View File of ICT Tools and resources](#)

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Since the inspection of the college, students mentoring system has been introduced. The college offers effective

mentoring system through which a group of students consisting of 15-20 students are assigned to each faculty member at the commencement of the academic year. Mentors meet their students and guide them with their studies and extra-curriculum activities. They also provide advice relating to selection of special level subject, career guidance and personal problems. The mentors act as guides of the students during their projects. The mentoring system of the college ensures that the students adopt to the dynamic learning environment and lead their ways in to highly successful careers. Functions of mentoring system: • Mentors are assigned to monitor and guide the students all through the three years. • Mentors coordinate with the parents regarding the progress of the students. • Mentors also keep track of the mentees' performance during the academic year by continuous interaction with designated subject teachers. • Mentors communicate with fellow teachers and promote mentees at the time of difficulty/ opportunity to help them develop further in their area of interest. The Head of the Department also acts as a mentor and monitor different activities of the assigned mentors and the students. The Head of the Departments perform the duties as mentioned below. • Meet all mentors of his/ her department at least once a month for the reviewing of proper implementation of the system. • Suggest and advice mentors whenever necessary. • Initiate administrative action on a student whenever necessary. • Give a detailed report of the mentoring system to the Principal of the college time to time. • The IQAC discusses the mentoring related issues at least once in a semester and reviews or upgrade the system if necessary. Benefits of a Mentoring system: • Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher level. • Individual recognition and encouragement. • Psychosocial support at the time of need. • Routine advice on balancing of academic and professional responsibilities • Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. • Students get access to a support system during the crucial stages of their academic, professional and intellectual development. • Students get an exposure to diverse academic, professional perspectives and experiences in various fields. • The mentors lay the foundation for the students to reach greater heights in their professional lives.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
425	15	1 : 28

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	15	3	1	1

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.Com	2018-19	30/04/2019	07/06/2019
BBA	BBA	2018-19	30/04/2019	06/06/2019
BCA	BBA (CA)	2018-19	30/04/2019	06/06/2019

BSc	BSc	2018-19	30/04/2019	28/06/2019
BSc	B.Sc (CS)	2018-19	30/04/2019	04/06/2019
MSc	M.Sc(CS)	2018-19	15/05/2019	10/07/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The evaluation process prevailing in the college comprises of two components, internal assessment and end semester examination with the weightage of 20 and 80 respectively. The college strictly follows the modalities of conducting the continuous Internal Evaluation (CIE) as prescribed by the Savitribai Phule Pune University (SPPU). The college has appointed the College Examination Officer (CEO) who heads the college examination committee. Internal assessment is a continuous evaluation process spread throughout the semester where the performance of the students is tracked regularly with internal examination and practical completed. The internal evaluations are conducted as per examination schedule prepared by the college examination committee at the beginning of each semester or term. The examination schedule is communicated to the students and the teachers well in advance. For CIE in UG programs having semester pattern, minimum two unit tests are conducted in each semester for each course and for UG programs having yearly examination pattern Term End Examination is conducted at the end of first term and it is conducted as per guidelines of SPPU. Answer sheets are assessed in time and marks are communicated to the students. CIE for the two-year postgraduate degree program, CBCS is followed. Internal assessment for all the courses is for 50 of the marks. Performance of the student is evaluated through assignments, unit tests, attendance, submission, seminar, practical and activity assessment through projects and group discussion and presentations. The assessment tools used for CIE of undergraduate classes are unit test, projects, attendance, assignments and presentation. Questions papers for all tests and assignment are linked with course outcomes (COs). The Students are provided with question bank with questions linked with all COs in the beginning of the semester. Results are declared within a week from end of examination. For practical courses, internal assessment includes attendance, preparation, conduction of laboratory and practical journal. Each practical/project session is assessed separately for continuous internal evaluation. For project, internal assessment includes attendance, Activity Assessment through presentation, abstract writing, paper writing and participation in conference. The student's progression towards achieving learning outcomes is monitored by the teacher by using additional tools like open book tests, oral exams, take home test, general questions posed to the class and instruction is modified as needed from time to time. The transparency and effectiveness of CIE is monitored by College Examination Committee throughout the year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Savitribai Phule Pune University and hence the program prescribed by the university is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each semester along with the government holidays. Based on the norms set by the University the Principal, HODs and examination committee decide on the internal examination dates, and the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule is given below. Sr.no Name of the Examination Last date of Submission of Exam form Examination fee ( Rs.) per Sem./Part/ Year/ Term Date of Commencement of Examination Probable Date of Declaration of Result 1. B.Com.Part I,II,III

06/08/2018 340 03/10/2018 As per MPUA 2016 Sec. 89 within 30 days from last day of Examination 2. B.B.A. (Sem. I to VI) 24/08/2018 1350520 For project report 22/10/2018 3. B.C.A. (Sem. I to VI) 24/08/2018 1350520 For project report 22/10/2018 B.Sc. Part I,II,III 06/08/2018 510 03/10/2018 B.Sc. (CS) part I,II,III 06/08/2018 510 03/10/2018 M.Sc. (CS) (Sem. I to IV) 17/09/2018 1360 13/11/2018

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://asianacademypune.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCA	Computer Application	5	4	80
Nill	BCom	Cost and Works Accounting and Banking and Finance	21	9	42
Nill	BSc	Computer Science	8	3	38
Nill	MSc	Computer Science	11	11	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://asianacademypune.ac.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
State level seminar on Intellectual Property Rights	Computer Science Department	07/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	6	2
<a href="#">View File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
10 Days Workshop on Paper bag Making Workshop and Disaster Management Workshop	Student Welfare	5	80
NSS Value education Personality Development workshop and Workshop to train students for "Competitive Exams"	NSS unit of the college	3	80
Aayurvedic Health Check-up Camp: Health Check-up such as Eye Dental Check-up camp organized for Z. P. Primary School, going in adopted village Aarvi, Teh. Haveli, Dist Pune	NSS unit of the college	6	65
One day HB Check-up/ Blood Detection Camp organized by Students Welfare Department to college girls on the occasion of 11th Anniversary of Asian Academy of Education Research, Pune, Date: - 5th October 2018	NSS unit of the college	9	65
Tree Plantation Programme organized by NSS Unit A-SF-143 at College campus on the occasion of Birthday of Hon.	NSS unit of the college	3	15



Anita Sapte (President of AAER), Total 15 Trees planted in this area.			
Tree Plantation Programme organized by NSS Unit A-SF- 143 with the help of Grampanchayat, Dhayari at Dhareshwar Temple, Dhayari, Teh. Haveli, Dist. Pune	NSS unit of the college	3	35
Nirmalya Dan Project: In the Ganesh festival NSS Unit A-SF- 143 of the College conducted Nirmalya Dan Project, Collaboration with Lions Club at Vadgaon Bridge, Teh. Haveli, Dist. Pune, on the occasion of Ganesh Visarjan, Date: - 23rd September 2018	NSS unit of the college	4	41
7 Days NSS Special Winter camp (20-12-2018 to 17-12-2018) - Various Surveys conducted in adopted village at Aarvi, Teh. Haveli, Dist- Pune on the occasion of 7 Days NSS Special Winter camp.	NSS unit of the college	3	50
Cleaning Campaign Cleanliness Rally organized by N.S.S. Unit A-SF- 143 at Bhairavnath Temple in adopted village Aarvi, Teh. Haveli, Dist- Pune, Date: - 22-12-2018.	NSS unit of the college	3	50
Cleaning Campaign organized by National Service Scheme Unit A-SF- 143 of the College at Dhareshwar	NSS unit of the college	5	42

<p>Temple, Dhayari, Teh. Haveli, Dist- Pune on the occasion of Mahashivratri, Date: - 13th August 2018 for Historical Places Cleaning Awareness.</p>		
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**3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year**

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Award for Excellent contribution in the field of Education and Exemplary achievements	Best College (Rural)	Rotary International Club Branch Kothrud Pune 411038	200
Blood Donation Camp held at College Campus	Blood Donation camp held on 05th Oct 2018	Poona Serological Institute Blood Bank Pune	100
Blood Donation Camp held at Arvi Ta: Haveli Dist:Pune	Blood Donation camp held on 25th Dec 2018	Poona Serological Institute Blood Bank Pune	115

[View File](#)

**3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Traffic Safety	Lions Club Katraj Pune	Road Safety	4	40
AIDS Awareness Program	National AIDS Research Institute	AIDS Awareness Program	5	69
Swachh Bharat Abhian	Savitribai Phule Pune University Pune	Swachhata Pandharwada 01/09/2018 to 15/09/2018	15	300

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**3.5 – Collaborations**

**3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year**

Nature of activity	Participant	Source of financial support	Duration
Student Counselling	50	Provide Technical Knowledge, Travelling, Breakfast, lunch and High Tea at the	10

		place of work	
Intensive Training program	50	Provide Technical Knowledge, Travelling, Breakfast, lunch and High Tea at the place of work	10
Overall Students Personality Development, Physical and Mental balance, Interview cracking tips and skill, English improvement, Motivational session	50	Provide Technical Knowledge, Travelling, Breakfast, lunch and High Tea at the place of work	10
Acquire technical knowledge	50	Provide Technical Knowledge, Travelling, Breakfast, lunch and High Tea at the place of work	10
Industrial Visit to acquire the practical skill	50	Provide Technical Knowledge, Travelling, Breakfast, lunch and High Tea at the place of work	10
Internship, Training, Orientation and learning and Development of Employability skill	50	Provide Technical Knowledge, Travelling, Breakfast, lunch and High Tea at the place of work	10
Completed M.Sc (CS) Part II Project work Santechsoft Senapati Bapat road Pune 411016	11	Worked as a Industrial Trainee with minimum honorarium	180
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Completed M.Sc (CS) Part II Project work	Santechsoft Senapati Bapat road Pune 411016	Santechsoft Senapati Bapat road Pune 411016	15/06/2018	31/05/2019	35

Intership, Training, Orientation and learning and Development of Empolyability skill	Antech Microsystem Pvt ltd Pune	Antech Microsystem Pvt ltd Pune	15/06/2018	31/05/2019	55
Industrial Visit to acquire the practical skill	Cadtech Services Pune	Cadtech Services Pune	15/06/2018	31/05/2019	65
Acquire technical knowledge	Industrial Visit in Company (Prakash Dhekane and Co)	Prakash Dhekane and Co Pune	15/06/2018	31/05/2019	65
Overall Students Personality Development, Physical and Mental balance, Interview cracking tips and skill, English improvement, Motivational session	Career Guidance by (Icon Science Hub)	Icon Science Hub Pune	15/06/2018	31/05/2019	70
Intensive Training program	Intensive Training Program (Ekatvam Academy)	Ekatvam Academy Pune	15/06/2018	31/05/2019	65
Student Counselling	Student Counselling by (Chinmay, Education Consultancy)	Chinmay Education Consultancy Sadashiv peth pune	15/06/2018	31/05/2019	70
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Khadi and Village Industries Government of India Vile Parle west	20/09/2018	Skill Development Training Program	200

Mumbai 40056			
Ishan Press Tools Block F2/6MIDC Bhosari Pune 411026	14/05/2019	Skill Based Training for students	20
All India Institute of Local Self Government Pinanc Memories 2nd Phaze L Building Near Kothrud Stand Kothrud Pune 411038	19/01/2018	Technical Knowledge for running skill development courses	30
Shree Sai Electricals Abasaheb nagar Dhayri Pune 411041.	12/12/2018	Industry Training and Industry Visit for students	30
M.M. Engineering Sr.no.48/25/5 Opp Bank of Maharashtra Narhe Pune 411041.	12/12/2018	Skill Development Outcomes Based Trainings RD Services and related services	20
India First Robotics Plot no 11 Vishwesh lane no 2 Pushpak park Behind Fab India Shwroom Pune 411007.	17/06/2018	Drone Training	26
Omkar Printing Binding 146/8 Garmal Dhayri Pune 411041	11/12/2018	Internship for students	25
Kanda Auto Pvt Ltd Gate no 399 Mauze Bhare Tal:Mulshi Dist: Pune	16/06/2018	Skill Development Education and RR Services	22
Envision Software Solution Sant nagar Bibwewadi Pune 411037	16/06/2018	Technological up gradation, Innovatio n, and Competitiveness of an Industry	28
Hachi Multimedia Services Jadhav nagar lane no 2 Sinhagad road Vadgaon Pune 411041.	11/12/2018	Students community to enhance their skill and knowledge	24

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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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1006457

875180

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	Fully	3.0	2018

## 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2425	39968	323	48877	2748	88845
Reference Books	0	0	0	0	0	0
e-Books	300	0	0	0	300	0
Journals	20	0	0	0	20	0
e-Journals	300	0	0	0	300	0
Digital Database	0	0	0	0	0	0
CD & Video	45	0	0	0	45	0
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	1	1	10	1	8	7	10	0
Added	10	1	1	5	1	2	5	15	0
<b>Total</b>	<b>55</b>	<b>2</b>	<b>2</b>	<b>15</b>	<b>2</b>	<b>10</b>	<b>12</b>	<b>25</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
1 Record room includes 02 camera, 1 Debut Software, 1 Computer core 2 deo, 10mbps Internet connectivity, 1Techni	<a href="https://drive.google.com/drive/u/1/folders/1f7B62Cc2MSlqr_uJG-yznNmC3UeJydh9">https://drive.google.com/drive/u/1/folders/1f7B62Cc2MSlqr_uJG-yznNmC3UeJydh9</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1729100	1440917	441314	367762

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>• The institution, over the years, has developed systems, structures and procedures for the maintenance and utilization of both physical infrastructure and academic support facilities. To set standardized maintenance and utilization procedures for resources and to achieve timely up-gradation, replenishment, repairing and replacement of the resources and services, there is a regular follow up mechanism for maintenance and upkeep. • The mechanism for implementation • Day to day maintenance and care is taken by the administrative office, in consultation with the Principal. Department Heads, library committee, sports committee and IQAC provide suggestions for allocation of funds and procurement of the necessary equipment or gadgets to the Principal. The reports and reviews received from the Principal are considered during local management committee meetings. The absolute and essential</p>
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requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meetings. The requirements of large expenses are discussed in the trust meeting for approval and funding. The purchase or maintenance expenses are utilized as per the predetermined procedures. • General measures for optimum utilization 1. Departments and office staff take care of facilities provided to them. 2. Lab-in-charge maintains equipments and clean lab and other equipments. 3. rooms and college premises are maintained by the maid servants 4. The support staff having technical and mechanical skills look after the day to day maintenance of infrastructure. 5. Students carefully use main instruments and hazardous chemicals under the supervision of the teaching or lab assistants 6. .Fire extinguishers are placed in appropriate places, and they are refilled periodically. For library books and office documents preservation, periodic pest control is carried out. 7. An external electrician takes care of electric fittings and wiring periodically 8. Stock verification such as electrical lab instrument, library books, stationary, furniture, sport equipments are done once in a year 9. For drinking water supply the college has installed water purifiers and coolers which are maintained by the support staff 10. Instrument supplier is maintaining the instruments and equipment. 11. Library is maintained by Assistant Librarian and Attenders 12. Sports room, Gym and Play Ground are maintained by Attenders.

<http://asianacademypune.ac.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aids to the deserving Students by the Asian Academy of Education and Research	20	170500
Financial Support from Other Sources			
a) National	SC and OBC students Freeship and Scholarship	16	89450
b)International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	16/07/2018	200	Global Destination Learning Academy Kothrud Pune
Remedial Coaching	09/07/2018	263	Commerce, Management and Computer Departments of the college



Language lab	02/07/2018	50	IELTS English for International Opportunity Authorised Certification Training Centre
Bridge course	23/07/2018	263	Commerce, Management and Computer Departments of the college
Yoga	21/06/2018	100	Sahajyog Yega centre
Meditation	02/07/2018	425	Chinmay Education Consultancy sadashiv peth pune
Mentoring	15/06/2018	425	Mentor-Mentee Committee of the college
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Coaching for CA examination	10	10	1	1
2018	Bank Examination conducted by National Bank Requirements Boards	5	5	0	0
2018	Workshop on NET/SET Examination preparation	5	5	0	0
2018	Common Proficiency Test for CA programs	10	10	7	7
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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10

10

2

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Exela Technology, Santechsoft, Trimurti Plastic Containers, Nsoft Technology.	31	25	National Capacitor Pvt Ltd, Business Standard Pvt Ltd, Cognizant, JISA, Wipro, Urja Niyojan, Anama Greentech Pvt Ltd, Sigma Electric, Jaihand Industries, Saras Udyog, Sandvik, Intertech, Vishewashwer Bank, Yogini Engineer.	95	20
<a href="#">View File</a>					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	M.sc (Cs)	Computer Science	Savitribai Phule Pune University	M.Tech Phd Integrated course
2018	10	BCom	Commerce	External Section Savitribai Phule Pune University	M.Com
<a href="#">View File</a>					

## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Bodybuilding Competition	State	3
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council and Representative Body 2018-19 Student council was formed as per the guidelines laiddown by the Savitribai Phule Pune University. It includes President, Secretary, Lady Representative, and One Representative from reserve Category, One Representative from each class and One Representative from NSS, Sports, and Cultural Activity. NSS program officer Student welfare officer and Principal of the college are Permanent invitees of the council. The details of the meetings held during the year

- The first meeting of the Student Council held on 6th sep. 2018 was presided over by the Principal.
- The term of office of the elected student members was 1st September 2018 to 30th April 2019.
- One third of the members of the Student Council is a constituted the quorum.
- The Student Council meetings were held as per given below. (once in every three months )

Student council Objectives

- To enhance Communication Between students, Management and Staff.
- To Promote an Environment Conductive to Educational personal Development.
- To Promote Friendship and Respect among pupils.
- To support the management Staff In the development of the College.
- To represent the views of the students on matters of general concern to them.

President of Student Council Principal

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has proactive and registered Alumni Association formed to establish a relationship between the alumni and the management to help the college in its ongoing development efforts. The major activities and contributions of the Alumni Association to the development of the college are as followings:

- The Alumni Association helps in raising funds to various activities and projects of the college.
- The Alumni Association provides financial assistance to the poor, deserved, meritorious and needy students.
- Helps in placement of the students in the organizations where they are currently working.
- They offer valuable feedback to the college about the relevance of the curriculum and the need for infrastructural development.
- Its annual general body meeting is held in the college 5th September of every year.
- The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service.
- Some of the alumni are public representatives, they help us whenever there are some local issues.
- Some of the alumni who had represented the college in the cultural, sports, academic activities and now working in

various fields contribute their role by giving guidance to the students in their activities. • Their experience has developed the confidence among the students. • The college website and other social media are the best means to have a fruitful communication with the alumni.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

110000

5.4.4 – Meetings/activities organized by Alumni Association :

To enrolled alumni from 2008 to 2017 To raise funds for help to the poor students To Organize placement drives for the benefit of the students To raise the contribution from alumni.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college practices a culture of decentralization and participative management in day to today governance. The college delegates authority and provides operational autonomy in all areas of academic performance, decision taking and implementation of plans and policy matters. The Principal is the executive head of the Institution. He delegates the powers to the various committees in the college. This is in keeping with the democratic ideals of decentralization and participative management. The college promotes participative management by constituting the Staff Council which comprises the Principal and teaching faculty. Various issues pertaining to academic and non-academic are discussed by all the members and collective decisions are taken. The Staff Council forms several committees consisting of teaching and non-teaching as well as student representatives that discharge the responsibilities given to them regarding different activities of the college. The matters related to students are looked after by the Students' Welfare Officer. The academic and non-academic activities of the students are monitored by the Academic advisers. The staff in charge of NCC and NSS shoulder the responsibilities of these units. The Physical Education Director and the Sports Committee take care of the Sports activities. Different Clubs of the students are guided by the Staff Advisors. The academic matters of various departments are looked after by the respective HODs. The Governing council monitors the various activities of the college. The Governing Council constituted by the Trust meets regularly, discusses and decides on administrative matters and keeps vigil on the achievements of the goals set by the Trust. The Trust meets periodically and take stock of the functioning and development of the College. A case study showing practicing decentralisation and participative management: The Academic and Examination Committee of the college can be mentioned as one example as how the institution practices decentralization and participative management. The smooth and fair conduct of Internal Assessment examination is one of the major responsibilities of the college. At the beginning of academic year, The Principal in consultation with staff council constitutes Academic and Examination committee for the smooth conduct of the examinations. The Academic and examination Committee then becomes the decision-making body regarding matters pertaining to Internal Assessment Examinations. The Committee discusses and finalizes the suitable dates for the conduct of the examination. The Committee also notifies the dates to the faculty members and asks them to submit question papers within a specified date. Room invigilation and other

examination related duties are assigned to faculty members by the Coordinator of the committee. The answer books are handed over to the concerned faculty for evaluation after the examination. The answer scripts are evaluated within ten days of the tests and are distributed to students for their verification.

Improvement tests are conducted for those who want to improve their performance. Re- examination will be conducted for those who are absent for the tests on valid grounds. The committee also redresses grievances related to examinations. The whole process is managed and monitored by the Academic and Examination committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum of Add-on courses are designed by the respective subject teacher and outside subject experts. The faculty members contribute through various seminars and workshops on curriculum development.
Teaching and Learning	ICT based teaching pedagogy is regularly used. PowerPoint presentations are made by students and Teachers. Field visits are organized. Participatory learning like Group discussion, seminar and lectures is practiced in the classroom. For Hands-on training workshops are arranged for the students.
Examination and Evaluation	Academic calendar is prepared for Continuous Internal Examinations and to be implemented. College Examination Officer is appointed, who acts as coordinator between the college and the University. Senior and Junior supervisors are appointed for smooth conduct of the examinations. Question papers are received online from the university before 30 minutes of examination, necessary arrangement is made available. Result is declared within the prescribed date. Practical and Oral examinations are regularly conducted. Process of revaluation is followed. Special re- term end examination is conducted for students who participate at the State and National level sports and NSS activities.
Research and Development	Research committee has constituted in the college for promotion and sustenance of research culture among the faculty members. One faculty member

	is doing his Ph.D research work.
Library, ICT and Physical Infrastructure / Instrumentation	Library Advisory committee has constituted and its meetings were conducted regularly for smooth governance of the library. Bar code system for books is in use. 323 Books worth Rs.48877/-were purchased during the year2018-19. 10 computers, 01 Laptops, 04 Printers 3 TV Sets, and 02 Projectors, 03 web cameras purchased. Sophisticated instruments in Physics, Chemistry, Botany and Zoology laboratories were purchased.
Human Resource Management	Encouragement is given to faculty members for their significant achievement in Annual prize distribution function. Study leave is granted to the faculty members to attend the workshops, seminars and conferences organized by the other institutes. Training workshops were organized for the non-teaching staff.
Industry Interaction / Collaboration	The College has sign 10 Mutual Understandings (MoU) with Industries and Enterprises for the benefits of students. The students were complete their Internship, Study tour and project work.
Admission of Students	The College follows a very transparent process in admission to all its academic programmes. The college takes all efforts to ensure that the college's admission notification reaches to all the prospective applicants. The details of the admission process and procedure are displayed on the college notice boards. The college strictly follows the reservation policy of the Government of Maharashtra in the admission process. The management waives the tuition fee of the poor and needy students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Savitribai Phule Pune University has provided e-governance to the college. College uses this software through the link assigned by the university.
Administration	Savitribai Phule Pune University has provided e-governance to the college. College uses this software through the link assigned by the university.
Finance and Accounts	Savitribai Phule Pune University has provided e-governance to the college.

	College uses this software through the link assigned by the university.
Student Admission and Support	Savitribai Phule Pune University has provided e-governance to the college. College uses this software through the link assigned by the university.
Examination	Savitribai Phule Pune University has provided e-governance to the college. College uses this software through the link assigned by the university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Rupesh Mandlecha	Workshop for the TOEFIL iBT Test on 28th December 2018	ETS Propell Pune	3200
2018	Sunanda Tathe	One Day State level workshop on Library Readiness for NAAC Accreditation held on 30th November (Friday) Pune.	International Institute of Management Science, Chinchwad Pune.	750
2018	Chandrakant Bhavsar	Two Days State Level Seminar on Entrepreneurship Development and Social Innovation on 12th-13th December 2018.	Department of Commerce Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500
2018	Sagar Gunjal	Two Days State Level Seminar on Entrepreneurship Development and Social Innovation on 12th-13th December 2018.	Department of Commerce Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500
2018	Smita Mulay	Two Days State Level Seminar on Entrepreneurship Development and Social	Department of Commerce Vishwakarama College of Arts, Commerce and Science	1500

		Innovation on 12th-13th December 2018.	Kondhwa Pune 411048.	
2018	Suvarna Mahamuni	Two days National Level Workshop on Hand on Machine Learning and Internet of Things on 20th, 21st December 2018.	Department of Computer Science Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500
2018	Ashwini Joshi	Two days National Level Workshop on Hand on Machine Learning and Internet of Things on 20th, 21st December 2018. Two days National Level Workshop on Hand on Machine Learning and Internet of Things on 20th, 21st December 2018.	Department of Computer Science Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500
2018	Anuradha Hajare	Two days National Level Workshop on Hand on Machine Learning and Internet of Things on 20th, 21st December 2018.	Department of Computer Science Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500
2018	Divya Potdar	Two days National Level Workshop on Hand on Machine Learning and Internet of Things on 20th, 21st December 2018.	Department of Computer Science Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500
2018	Prajakta Wankhede	Two days National Level Workshop on Hand on Machine Learning and Internet of Things on 20th, 21st December 2018.	Department of Computer Science Vishwakarama College of Arts, Commerce and Science Kondhwa Pune 411048.	1500



[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One week Training program organized on extensive use of ICT tools	-	10/07/2018	17/07/2018	15	0
2018	-	One week Training program organized on online submission of documents	23/07/2018	30/07/2018	0	9

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Advance is given in emergencies to the teaching and non-teaching staff.	Advance is given in emergencies to the teaching and non-teaching staff.	Institutiinal Scholarship

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has mechanism for internal and external audit. The internal audit

is done by the qualified person, who is appointed by the management of the college. Following are the advantages of internal audit. Fixation of Responsibility, Increases Efficiency of the Clerical staff, Prevention of Errors and Frauds, Reliability of Information and Reduces the Workload of Auditor Prakash Dhekane and Co has been appointed as an auditor of the college and his remuneration is fixed by the management worth of Rs. 40,000 p.a.

External Audit: It is called Statutory Audit, which is prescribed by the government of Maharashtra. A chartered Accountant needs to conduct audit as per the different statute requirement. Statutory Audit of the college is mandatory. Statutory Auditor is appointed by the trustees of the college in association with Institute of Chartered Accountant of India (ICAI), every year after the end of the previous financial year. Nowadays, all statutory auditors are given a time frame in which they have to undertake the audit of the colleges that are allotted to them.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Khadi and Village Industries Commission government of India and Philanthropies	144500	To provide skill based knowledge to the aspriants and To Purchase sophisticated Equipments
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Prin. N.B Jadhav and Dr. R.M. Misal	Yes	Dr.Jayashree Upadhye and Mr. Sagar Gunjal
Administrative	Yes	Prin. N.B Jadhav and Dr. R.M. Misal	Yes	Dr.Jayashree Upadhye and Mr. Sagar Gunjal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Asian College Parent Teacher Association (PTA) is a non-profit organisation dedicated to supporting the education of the students. The PTA does whatever the college needs to be done e.g. providing volunteers to help the students check out library books, to help the office staff to check in late students. The PTA activities requird funding, especially academic enrichment and extra circulam support for these efforts, the PTA raises funds.
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6.5.3 – Development programmes for support staff (at least three)

The college has introduced skill development certificate courses since the academic year 2013-14 for enhancing the skill of the supportive staff. Dusring the last six years 6 skill based certificate courses has been sucessfully completed by the supportive staff. The supportive staff has been introducing these modern and IT based knowledge in day to day routine administation.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post Accreditation initiative(s) taken by the college authority are as follows  
 Increase in Class Rooms 03, Increase in Laboratories 01, Increase in Seminar Halls 01, Increase in Classrooms with LCD facilities 01, Increase in Classrooms with Wi-Fi/ LAN 01, Increase in Seminar halls with ICT facilities 01, Increase in Video Centre 01, Increase in Student Strength by 95, Internet speed upgraded upto 15mbps and Equipments purchased worth of 696967.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Documentation the various programs and activities leading to quality improvement	28/03/2019	28/03/2019	29/03/2019	90
2018	Preparation of proposal for Best College Award (Rural) and Its celebration	23/01/2019	20/12/2018	30/12/2018	400
2019	Cycle one report received and shared it with all stakeholders	28/03/2019	05/04/2019	15/04/2019	400
2019	All courses result were verified and Placement Records verified	30/06/2019	01/07/2019	08/07/2019	12
2018	IQAC Meetings held during the academic year 2018-19	15/06/2018	15/06/2018	05/04/2019	60

2018	National Institute Ranking Framework (NIRF) report prepared and submitted	02/10/2019	05/09/2019	25/09/2019	350
2018	Preparation made for to conduct Academic and Administrative Audit (AAA)	18/12/2018	12/12/2018	19/12/2018	300
2019	ISO proposal prepared, submitted and received ISO certificate	25/04/2019	10/04/2019	25/04/2019	400
2018	Preparation to conduct State level Seminar on Intellectual Property Rights (IPR)	07/12/2018	01/12/2018	07/12/2018	36
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self-Defense Workshop for girls organized by student welfare officer	21/07/2018	21/07/2018	90	50
One Day Seminar on Gender Equity with special reference to Gender Sensitization	10/08/2018	10/08/2018	75	65
One day	18/09/2018	18/09/2018	100	20

workshop on Girls Safety and Respect				
One day workshop on 'Beti Padhao Beti Bachao'	05/01/2019	05/01/2019	65	65
One day seminar on International womens day	08/03/2019	08/03/2019	95	95

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Urja Niyojan Energy service company pune 38 has installed 28 number of 28 watt T5 tube lights at college campus. Conventional tube lights consume 40 watt towards light source and 12 watts are lallast losses. Hence the tube lights consume 52 watts. There luminous efficacy is 65 lumens/watt i.e a conventional tube light will produce light equal to 2600 with color rendring index of 60. T5 tube lights has luminous efficacy of 110 lumens per watt i.e. 3080 lumens per tube light with color rendring index of 90. The above maintained details are provided by the Urja Niyojan comapny submitted to the college. Energy saving calculations Energy of tube lights Burning hours working days system wattage Total watts kilowatt hours 128 06 320 52 12779520 12779.52 128 06 320 28 6881280 6881.28 Annual saving in kwh 5898.24</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	Yes	0
Ramp/Rails	Yes	425
Braille Software/facilities	No	0
Rest Rooms	Yes	20
Scribes for examination	Yes	5
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/07/2018	07	To Study the beneficaries of	Pradhan Mantri Vaya Vandana	35

					PMVVY Pradhan Mantri Vaya Vandana Yojana implemented in the vicinity of the college.	Yojana is implemented in the vicinity of the college. Survey shown 10 senior citizens are getting this facility.	
2018	1	1	01/08/2018	30	To study the newly registered voters and not registered voters in the list of electoral roll VOTER AWARENESS CAMPAIGN	The survey was conducted to identify not registered youth who don't registered themselves . 40 youths were registered as a voter.	89
2018	1	1	05/09/2018	07	To use Some of the facilities which will be provided through digital India initiative are Bharat net, digital locker, e-education, e-health, e-sign, e-shopping . As part of Digital India, in	Providing digital infrastructure as a source of utility to every citizen.Governance and services on demand.To look after the digital empowerment of every citizen	54

					the vicinity of the college.		
2018	1	1	15/06/2018	30	To conduct the survey on Childrens between age of 5-6 who don't go to schools due to financial crises in the vicinity of the college.	The Survey shown that 5 children were out of school. With the help of our team all the children got admission in the primary school	60
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Goal of Higher Education in our Country	15/06/2018	Higher education has to produce leaders of society and economy in all areas of manifold activities with a commitment to the aforesaid ideals. Higher education should strive for academic excellence, and progress of arts and science, education, research and extension should be conducted in conformity with our national needs and priorities and ensure that our best talents make befitting contributions to international endeavour on societal needs
Teachers and Their Responsibilities	15/06/2018	Teachers should: 1) Manage their private affairs in a manner consistent with the dignity of the profession (ii) Perform their duties in the form of teaching, tutorial, practical and seminar work

		<p>conscientiously and with dedication ((iii) ) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counselling students as well as assisting in the conduct of university and college examinations, including supervision, invigilation and evaluation and (iv) Participate in extension, co-curricular and extra-curricular activities including community Service.</p>
Teachers and the Students	15/06/2018	<p>Teachers should: (i) Respect the right and dignity of the student in expressing his/her opinion (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics (iii) Recognise the difference in aptitude and capabilities among students and strive to meet their individual needs (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare (V) Inculcate among student's scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.</p>
Teachers and College	15/06/2018	<p>Teachers should: (i) Treat other members of the profession in the same manner as they</p>



		<p>themselves wish to be treated (ii) Speak respectfully of other teachers and render assistance for professional betterment (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.</p>
Teachers an Authorities	15/06/2018	<p>Teachers should: (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organisations for change of any such rule detrimental to the professional interest (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand.</p>
Teachers and Non-Teaching Staff	15/06/2018	<p>Teachers should: (I) Teachers should treat the non-teaching staff as colleagues and equal partners in a co-operative undertaking, within every educational institution (ii) Teachers should help in the</p>

		function of joint staff-councils covering both teachers and the nonteaching staff.
Teachers and Guardians	15/06/2018	Teachers should: Try to see through teacher's bodies and organisations that institutions maintain contact with the guardians of their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.
Teachers and Society	15/06/2018	Teachers should: (i) Recognise that education is a public service and strive to keep the public informed of the educational programmes which are being provided(ii) Work to improve education in the community and strengthen the community's moral and intellectual life (Iii) be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Science Exhibition on Science day	28/02/2018	28/02/2018	100
Teachers Day	05/09/2018	05/09/2018	300
Chhatrapati Shivaji Maharaj Jayanti	19/02/2018	19/02/2018	200
Mahatama Phule Jayanti	28/11/2018	28/11/2018	100

Chhatrapatii Rajashree Shahu Maharaj Jayanti	26/06/2018	26/06/2018	100
Savitribai Phule Jayanti	03/01/2019	03/01/2019	200
Mahatma Gandhi Jayanti	02/10/2018	02/10/2018	100
Ambedkar Jayanti	14/04/2018	14/04/2018	100
Asian Academy of Education and Research Foundation day	05/10/2018	05/10/2018	200
Republic Day	26/01/2019	26/01/2019	350

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation was done on the occasion of birthday celebration of the President, Asian Academy of Education and Research Pune Hon Anita Sapte. 50 Plants were planted. Use of plastic is restricted and boards are displayed at various corners of college campus to create awareness regarding the same. Renewable Energy system has been installed in the college. Maximum light is used through LED Bulbs and Tubes. Green Audit and Energy Audit are carried out during the academic year. Wet and Dry garbage segregation is done on regular basis

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best practice The mission of the college is to provide greater opportunities and access to higher education with equity to all the eligible students and in particular to underprivileged sections there by contributing to the development of the society. Our first best practice, Mobile Teaching Program is imparting education to underprivileged sections, nearby villages Panshet, Rule, Malkhed and Khanapur. The second best practice is, Financial Aid to the Deserving Students by The College imparting financial help to poor students of our college. Thus our college tries extend help to underprivileged students by supporting through teaching and financial help. 1. Mobile Teaching Program Objective The college is established in Dhayri which has recently been included in Pune Municipal Corporation jurisdiction. A socio-economic survey was conducted in three villages namely Panshet, Rule and Khanapur from where students have been taking admission in this college. The objective of the survey was two-fold - to study the socio-economic profile of the people/families staying in these villages to study the need for training/ orientation to people staying in these villages. Context : Irrespective of busy schedule our teachers went to the villages with prior permission of the principal of the concern school. There was overwhelming response of students for all classes. The principals of the concern schools appreciated the efforts made by our staff guiding students to face final examination of 2017-2018. Practice Initially to get the permission from village for the program was a daunting task which was overcome Then the actual implementation was also not easy as mobility was difficult in some villages. Each taking a subject which the students found difficult and loathed was a tough task. However the initial talks revived the confidence and then favorable word of mouth increased the number of students response. However irrespective of the noble intentions and single minded responsibility to achieve its social objectives the college faced

lots of resistance initially which were slowly overcome. Also, it was difficult to motivate the students and their parents to attend the classes as the outcome for them was uncertain. It was also difficult for the students to get acquainted with a new person teaching them as also to be able to relate with him and get used to his teaching. For the teacher also it was difficult to motivate the students to attend and learn as also to understand their levels of learning. Moreover the electricity supply was intermittent and also the schools lacked the lab equipments. The Management had the task of motivating the faculty to undertake this tough assignment which they were successful. The teachers were supported by - providing them vehicle for to and fro travel to the villages earmarked. They were provided with laptops, mikes and equipments required for conduct of practicals. The villagers were coaxed into providing food and hospitality. The Management ensured that the remaining staff shoulder the workload responsibility of the staff deputed to the villages so that the students of this college do not suffer and the deputed staff are reduced of the burden of their share of work in the college. Evidence It was a successful venture and was appreciated by the students and the villagers. Evidence of Success - The target set was in three schools in four villages where there was a real need for teaching of Mathematics subject. Around 700-800 students who were in dire straits were targeted and this was accomplished. The success was seen in the classrooms during interactions and also from the feedbacks received from the students, parents and village elders An appreciation letter was received and the villagers have asked to conduct such classes in the coming years for more subjects, more students, and more schools in more villages. This in itself is a testimony of the success of this program. The results in the board exams of the schools have improved significantly. The program was conducted successfully under the able guidance of Principal Dr. Jayashree Upadhye and President Ms. Anita Sapte. Following teachers participated in the program. • Mr. Gunjal Sagar - Commerce • Mr. Kengar R.S. - Economics • Ms. Samina Inamdar - Banking • Mr. Ghanashyam Deore - Marathi Grammer • Ms. Shinde Prajakta - Chemistry • Mr. Amit Rane - Physics • Ms. Smta Mulay - Commerce • Mr. Pratik Totale - Mathematics • Mr. Rupesh Mandalecha - English 2. Financial Aid To The Deserving Students By The College Objective The Asian College of Science and commerce is self financed college. The mission of the college is to 'Provide greater opportunities and access to higher education with equity to all the eligible students / persons and in particular to underprivileged sections there by contributing to the development of the society' The program has objective as follows- • To extend financial aid to the deserving students especially from the rural area, • To save them from discontinuation of their studies owing to poverty and • To support financially all the deserving poor students without any discrimination of caste, creed or gender this program. • To promote the 'equality' among the students • To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students. The expected outcome is that the students should be able to complete their degrees with good marks. The beneficiaries should treat the needy with the principle of 'lend a helping hand without discrimination.' The management has insisted on strict adherence to the rules framed. Practice: In and around the areas of the college, there has been a long history of frequent droughts and famines, which have ravaged the rural life throwing the people into miserable conditions of abject poverty, illiteracy and ill-health. In a situation of such extreme poverty, whatever meager resources available are used primarily to make both ends meet. So, sending their children to the town for higher education becomes almost impossibility for the poor parents in the rural areas, in the context of higher education demanding higher amounts of money. Though, sometimes, they do venture to admit their children to colleges in the town, they are unable to give sustained financial support throughout the course of study because agriculture, being a gamble with rain in the district, is not a source of assured income. So, it is evident that without financial support from an

external source, the rural youth cannot hope to successfully complete their higher studies. Evidence This illustrious institution, true to its legacy of poor-student attitude since its inception, has taken a firm resolve to extend all possible financial support to the deserving students and help them to realize the ironed dream of acquiring higher education. For this, the college instituted Financial Aid to the deserving students. The financial support is extended to all the deserving poor students. The students whose parents do not have fixed reasonable source of income and do not enjoy any other financial assistance in the form of social welfare or endowment scholarships are eligible for the aid. A duly constituted committee of three senior Persons of the college scrutinizes the applications received from the aspirants for the aid from the Financial Aid to the deserving students. It finalizes the list of eligible students for the aid after due verification of the documentary evidence enclosed and strictly following the guidelines framed for the purpose, and submits the Context The noble objective had its teething as well as challenging troubles in its designing and implementation. Pooling up of the required resources was a difficult task. The college struggled a lot in deciding the eligibility criterion for the aid. After comprehensive deliberations with students and teachers, it was decided to extend the benefit to all the poor students, who do not have the advantage of government or endowment scholarships, without any Verification of the financial backwardness of the aspirants was yet another challenge. The management has insisted on strict adherence to the rules framed. The list of the students is as follows -

Year	2018-19	Sr No.	Name of the Students	Class	Admission fees Rs	Waived fees Rs	Paid by the student Rs
		1.	Asha B. Mulik	F.Y.B.Com	12000	12000	00
		2.	Puja Karanjkar	F.Y.B.Com	12000	12000	00
		3.	Kajal Salekar	F.Y.B.Com	12000	12000	00
		4.	Pavin Rathod	F.Y.B.Sc	18000	3000	15000
		5.	Suvojit Chakraborti	F.Y.B.Sc	18000	3000	9000
		6.	Namrata Shivaji Hattikale	F.Y.B.Sc	18000	3000	15000
		7.	Gore Vikash Pandurang	F.Y.B.Sc	18000	3000	15000
		8.	Choudhari Archana	F.Y.B.B.A	20000	10000	6000
		9.	Ghadshi Snehal P	F.Y.B.B.A	20000	10000	5000
		10.	Pawar Shivani V	F.Y.B.B.A	20000	10000	5000
		11.	Advait Nila Nitiin	S.Y.B.Com	14000	7000	7000
		12.	Rathod Padma P.	S.Y.B.Com	14000	14000	00
		13.	Kumbhar Nagesh	S.Y.B.Com	14000	4000	10000
		14.	Shewta Shinde	F.Y.B.C.A	24000	12000	12000
		15.	Gurav Maisha	S.Y.B.Com	14000	7000	7000
		16.	Bhati Amarsigh S	S.Y.B.C.S	30000	1500	15000
		17.	Jannu Rohan R	F.Y.B.C.A	24000	4000	20000
		18.	Tukadiya Mayriben	F.Y.B.C.A	24000	12000	12000
		19.	Swami Depali	F.Y.B.Com	12000	12000	00

The college provided financial support of Rs. 50, 1500.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://asianacademypune.ac.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In the present times, three things were mainly required for an average person to start his own business namely skills, propensity to take risks and the knowledge about the management of resources. Becoming an entrepreneur has the satisfaction of contributing to the nations development by optimum use of resources, earning enough subsequently to lead a good life, being independent, having a social objective of helping employees to earn their livelihood, have a status in society. This thought of creating entrepreneurs was given a fillip by the Government both national and state initiative, incentive, motivation and drive for creating start-ups. Taking a cue from the start-up initiative of the Government and also the management's social obligations a plan was prepared to create entrepreneurs. The Management through its interactions, lectures and counseling tried its best to remove the psychological barriers towards risk

taking. They also reassured the students about the benefits of Entrepreneurship. Lectures were organized of Entrepreneurs which served as motivations for students to start their own enterprises. Even though the problems, hurdles and risks were also communicated the measures to alleviate and mitigate the risks were also explained in detail. The Management also assured the students of assisting and guiding them on various functional aspects like availing of finance and has guided them and assured to guide them even in future in this respect.

Provide the weblink of the institution

<http://asianacademypune.ac.in/>

### **8.Future Plans of Actions for Next Academic Year**

The college authority has decided to concentrate on the following points to be implemented in the academic year 2019-20. 1. Extension of College Building 2. Increase in student's strength 3. Increase in certificate courses 4. Increase in qualified Faculty members 5. Appointment of Qualified Principal 6. Increase in extension activities 7. Increase in institutional scholarship 8. Increase in sophisticated equipments 9. Increase in computers 10. Use of E-contents 11. Increase in sports activities 12. Increase in library books and journals 13. Increase in seminar workshops